



FINANCE COMMITTEE AGENDA
Room 400, Government Center
Tuesday, May 1, 2007

4:00 p.m.

1. Roll Call
2. Approval of Minutes: April 3, 2007
March 20, 2007 (Stand-up Meeting)
3. Departmental Matters
 - A. Phil Dick, Building and Zoning
 - 1) Items to be Presented for Action:
 - a) Request Approval of State Fiscal Year 2008 Section 5311 Non-Metro Public Transportation Operating Assistance Grant Application 1-33
 - b) Request Approval of Purchase of Service Agreement between McLean County and Meadows Mennonite Retirement Community d/b/a Show Bus 34-41
 - 2) Items to be Presented for Information
 - a) General Report
 - b) Other
 - B. Jackie Dozier, County Auditor
 - 1) Items to be Presented for Information:
 - a) Review Grant Information Form 42
 - b) General Report
 - c) Other
 - C. Becky McNeil, County Treasurer
 - 1) Items to be Presented for Information:
(Documents to be provided at meeting)
 - a) Accept and place on file County Treasurer's Monthly Financial Reports as of April 30, 2007
 - b) General Report
 - c) Other

- D. Jennifer Ho, Risk Management
 - 1) Items to be Presented for Information:
 - a) First Quarter Risk Management Report 43-44
 - b) General Report
 - c) Other

- E. Lee Newcom, County Recorder
 - 1) Items to be Presented for Information:
 - a) General Report 45-65
 - b) Other

- F. Peggy Ann Milton, County Clerk
 - 1) Items to be Presented for Information:
 - a) Precinct Splits 66-75
 - b) NACo Prescription Drug Discount Card Program 76-79
 - c) General Report
 - d) Other

- G. Don Lee, Director, Nursing Home
 - 1) Items to be Presented for Information:
 - a) Monthly Reports 80-82
 - b) General Report
 - c) Other

- H. John M. Zeunik, County Administrator
 - 1) Items to be Presented for Action:
 - a) Request Approval of the Resolution
Establishing the Budget Policy for Fiscal
Year 2008 83-93
 - b) EXECUTIVE SESSION: Collective Bargaining
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other

- 4. Recommend Payment of Bills and Transfers, if any, to County Board

- 5. Adjournment



INTER-OFFICE COMMUNICATION
DEPARTMENT OF BUILDING AND ZONING
Phone: 888-5160

TO: Chairman Matt Sorensen and Finance Committee
FROM: ^{MB} Mike Behary, County Planner
DATE: April 24, 2007
RE: **SHOW BUS Items**

The attached are key sections of the application and the purchase of service agreement that are similar to the ones presented last year. SHOWBUS provides rural public transportation for McLean, Livingston, Ford, and Iroquois counties. SHOWBUS is applying for \$321,756.00 of federal funds for rural public transportation in all four counties. Please see the complete documents at the Department of Building and Zoning.

- 1) **Section 5311 – Operating Assistance Application for Fiscal Year 2008:** This application is with the Illinois Department of Transportation and coincides with their fiscal year.
- 2) **Purchase of Service Agreement:** This is an agreement between McLean County and SHOW BUS that is similar to the one now in effect.

Laura Dick the Director of SHOW BUS and I will be present at the May 1st Finance Committee meeting to answer any questions or concerns. Please call me if I can be of further assistance.

Enclosures: Key section of the Operating Assistance Application & Purchase of Service Agreement

X:\IDOT\ldot2007\FinanceCommittee04-24-2007.doc

Illinois Department of Transportation

State Fiscal Year 2008

Section 5311 Non-Metro Public Transportation

**Operating Assistance Grant Application
and
Intercity Bus Grant Application**

Submitted By

McLean County

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Exhibit B	Proposed FY 2008 Budget (Electronic versions – see separate file)
Exhibit C	Standard Certifications and Assurances
Exhibit D	Sample Board Resolution
Exhibit E	Special Section 5333(B) Warranty For Application To The Small Urban And Rural Program
Exhibit F	IDOT Chart of Accounts for the Section 5311 Program Expense Account Definitions
Exhibit G	Applicant’s Certification of Intent
Exhibit H	Sample Ordinance
Exhibit I	Non-Vehicle Capital Asset Inventory (Electronic versions – see separate file)
Exhibit J	Vehicle Asset Inventory (Electronic versions – see separate file)
Exhibit K	Year End NTD Operating Data Report for FY 07

I. Introduction

The United States Department of Transportation, Federal Transit Administration provides federal financial assistance funds for public transportation in nonurbanized areas (Section 5311 Non-Metro Public Transportation Program -- formerly Section 18). The Federal Transit Administration (FTA), on behalf of the Secretary of Transportation, apportions the funds appropriated annually to the Governor of each state for public transportation projects in nonurbanized areas. The statutory formula is based solely on the nonurbanized population of the states. Each state prepares an annual program of projects, which must provide for fair and equitable distribution of funds within the states, including Indian reservations, and must provide for maximum feasible coordination with transportation services assisted by other Federal sources. Article III of the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq., formerly Ill. Rev. Stat. ch. 111 2/3, Section. 661 et seq.) authorizes the Illinois Department of Transportation to receive and expend Section 5311 funds allotted to Illinois.

The goals of the nonurbanized formula program are: to enhance the access of people in nonurbanized areas to health care, shopping, education, employment, public services and recreation; to assist in the maintenance, development, improvement, and use of public transportation systems in rural and small urban areas; to encourage and facilitate the most efficient use of all Federal funds used to provide passenger transportation in nonurbanized areas through the coordination of programs and services; to assist in the development and support of intercity bus transportation; and to provide for the participation of private transportation providers in nonurbanized transportation to the maximum extent feasible.

Prospective applicants are advised that the Department has published administrative regulations for the Illinois Section 5311 program under Part 601 of the Illinois Department of Transportation Rules and Regulations entitled "Regulations for Public Transportation Assistance to New Programs in Nonurbanized Areas." These regulations, which prescribe procedures and requirements to be followed by applicants for Section 5311 funding, should be carefully reviewed prior to an applicant's submission of a Section 5311 Application. In order to be considered for funding, prospective grantees must submit a fully completed application (Sections I – VIII and Section X for Rural General Public Operating Assistance and Sections IX for Intercity Bus Assistance).

To assist applicants ensure that applications packages are complete, an "Application Checklist" in this section has been provided. **Applicants must complete and submit this completed checklist in their application package.**

Section 5311 Non-Metro Operating Assistance Grant Application Checklist

(Must be completed and submitted with Application.)

1. Non-Metro Operating Assistance Grant Application Checklist
2. Completed Copy of Standard Form 424 (Exhibit A)
3. Operating Entity Certification (One for each operator)
4. Executed Agreement to Terms and Conditions of Special Warranty (Exhibit E)
5. Fully Completed Proposed FY 2008 Budget (Exhibit B)
6. Applicant's Certificate of Intent (Exhibit G)
7. Executed Resolution of the Governing Board (Exhibit D)
8. Executed County Ordinance to Operate a Public Transit Project (Exhibit H)
9. Executed Certifications and Assurances for Grantees (Exhibit C)
10. Executed Affirmation of Applicant's Attorney (Contained in Exhibit C)
11. Fully completed Non-Vehicle Capital Asset Inventory (Exhibit I)
12. Fully completed Vehicle Asset Inventory (Exhibit J)
13. Maps of the service area (Attachment I)
14. Copies of Material Documenting Private Sector Effort (Attachment II)
15. Grantee/Operator Organization Charts (Attachment III)
16. Indirect Costs Rate Proposal (Attachment IV)
17. Copy of Most Recent Audit (Attachment V)

Comments

All costs are direct costs. Therefore, a cost allocation plan is not being submitted.

III. Description of the Project

A. Mode of Service

In the sections below, specify the service mode for each operator in the project. If you are unsure about what mode of service a particular operator provides, refer to the definitions at the end of this section. Service definitions are based on those provided in the Americans with Disabilities Act regulations (49 CFR part 37) and will determine the statutory service obligations of the grantee/operator.

Operator 1 (Check all that apply)

SHOW BUS

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Operator 2 (Check all that apply)

[Type Operator Name Here]

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Operator 3 (Check all that apply)

[Type Operator Name Here]

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Operator 4 (Check all that apply)

[Type Operator Name Here]

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Definitions:

Fixed route system means a system of transporting individuals (other than by aircraft), including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including, but not limited to, specified public transportation service, on which a vehicle is operated along a prescribed route according to a fixed schedule.

Demand responsive system means any system of transporting individuals, including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including but not limited to specified public transportation service, which is not a fixed route system.

Route deviation system means a system of transporting individuals (other than by aircraft), including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including, but not limited to, specified public transportation service, on which a vehicle is operated along a prescribed route according to a fixed schedule where the system permits user-initiated deviations of vehicles from the prescribed routes.

Commuter bus service means fixed route bus service, characterized by service predominantly in one direction during peak periods, limited stops, use of multi-ride tickets, and routes of extended length, usually between the central business district and outlying suburbs. Commuter bus service may also include other service, characterized by a limited route structure, limited stops, and a coordinated relationship to another mode of transportation.

B. System Service Area

1. Core Service Area

In the space below, please identify the geographic area that is to be served by this Section 5311 grant. The core service area is defined **as the geographic area in which Section 5311 service is provided by this grant, as supported by the grantees Board Resolution and any Intergovernmental Agreements with other governmental entities.** The service area does not include areas served through incidental services such as charter services or extended commuter routes.

County Served	Square Mileage	Population
Ford	468	14,241
Iroquois	1,120	31,334
Livingston	1,043	39,678
McLean (rural area only)	1,184	40,249 (rural only)

If existing maps are available, that show the dimensions of the geographic service area, please attach to the application. If no existing maps are available, please draw a reasonable representation of the service area that clearly shows geographic limits of the service area. Please indicate on the map the street or road names where service is provided. The map does not need to be an exact or official representation; rather, it is mainly intended to convey the project service area. Include this information as Attachment I to the application.

2. Services Provided Outside the Core Service Area

Since the goal of Section 5311 is to enhance access of people living in nonurbanized areas to activities, Section 531.1 projects may include transportation to and from urbanized areas or provide services to other destinations that extend beyond the core service. In this section, list the extended services operated outside the core service area. Examples of such routes would be regularly or periodic shopping trips to an urban center, services provided to regional medical facilities under a contract to a human service agency, or similar service.

In the table below, list or describe the services provided by the project that meet the criterion above for periodic or regularly scheduled services provided outside the core service area. **Note: Do not include charter services in this section. Services provided to destinations located outside Illinois should be addressed in Section III.B.3.**

Example:

Extended Service Provided

Frequency

Shopping Trip to Springfield

Every 3rd Tuesday

Extended Service Provided	Frequency
Iroquois to Kankakee County (primarily dialysis transport to units in Kankakee County)	Three times a week
Iroquois County to Champaign (service primarily medical)	Every Tuesday
Ford County to Champaign (service primarily medical)	2 nd and 4 th Monday

Note: Use additional pages if necessary.

3. Services Provided to Out-of-State Destinations

The services provided by a Section 5311 project may include destinations across a state line. Operators of interstate service are required to register with the Federal Motor Carrier Safety Administration (FMCSA). Projects that provide service to out-of-state destinations on a regular, periodic, or even an infrequent basis must notify IDOT for additional guidance.

Each project must complete this section of the application. You must check one of the following boxes:

- This project operates regular or special transit service to out-of-state destinations on a regular, periodic, or infrequent basis.
- This project never operates regular or special service to out-of-state destinations.

C. Proposed Service Levels

1. Passenger Trips

In this section, project the total number of passenger trips to be provided under the project by all operators of public transportation services: For purposes of completing this section, "Trip" is defined as a one-way trip by a transit vehicle in revenue service starting at one point of a route and ending at another point. A round trip is counted as two separate trips. Transfers (if applicable), are counted separately and should not be reported here.

Projected number of total system (all operators) passenger trips: **32,000**

If there is more than one operator of public transit services under the project, provide the number of projected total passenger trips by operator. In completing this table, IDOT notes that operators may be engaged in other, non-public transit services that are not eligible for reimbursement under the project. Operators should identify total passenger trips and trips to be operated in public transit service in accordance with the project service plan:

Operator	Total Number of Passenger Trips Provided by Operator
SHOW BUS	32,000

2. Vehicle Miles & Peak Vehicle Use

In this section, project the total number of vehicle miles to be provided under the project by all operators of public transportation services:

Projected number of total system (all operators) vehicle miles : **250,000**

If there is more than one operator of public transit services under the project, provide the number of projected total vehicle miles by operator. In completing this table, IDOT notes that operators may be engaged in other, non-public transit services that are not eligible for reimbursement under the project. Operators should identify total mileage and mileage to be operated in public transit service in accordance with the project service plan:

Operator	Total Number of Vehicle Miles Provided by Operator
SHOW BUS	250,000

In this section, project the total number of Peak Vehicles. Peak Vehicles is calculated by determining the maximum number of vehicles needed for any given service hour for all operators of public transportation services, in any given day:

Projected number of total system (all operators) Peak Vehicles: **Eleven**

3. Intercity Bus Service

Intercity bus service miles (estimated) **50,000**

4. Charter Services

Charter Service means transportation using buses or vans, or facilities funded by the Federal Transit Administration of a group of persons who pursuant to a common purpose, under a single contract, at a fixed charge (in accordance with the carrier's tariff) for the vehicle or service, have acquired the exclusive use of the vehicle or service to travel together under an itinerary either specified in advance or modified after having left the place of origin.

C. Operating Entity Certification

For each proposed operator(s) please provide a fully completed and executed copy of the following (*this document should be completed and signed by the operator, if different from the grantee/applicant*):

Robert O. Bertsche hereby certifies that
(Name of Authorized Official)

Meadows Mennonite Retirement Community, d/b/a SHOW BUS is organized as :
(Name of Operator Agency)

(Check one)

- | | |
|--|---|
| <input type="checkbox"/> An individual | <input type="checkbox"/> a partnership |
| <input checked="" type="checkbox"/> A private non-profit | <input type="checkbox"/> a private for-profit |
| <input type="checkbox"/> A municipal corporation | <input type="checkbox"/> other |

And that **Meadows Mennonite Retirement Community, d/b/a SHOW BUS's**
(Name of operator)

Federal Employer's Identification Number

is 37-0791831.

Robert O. Bertsche
Officer or Official Signature

CEO, Meadows Mennonite Retirement Community, d/b/a SHOW BUS
Title

Date

4/19/07

D. Grantee Contact Person

Please list the Grantee's contact person responsible for project and financial oversight:

Name: Michael Behary

Title: Grant Project Manager for McLean County

Phone: 309-888-5160

Fax Number: 309-888-5768

E-Mail: mike.behary@mcleancountyil.gov

E. Operator Contact Person(s)

Please list the Operator's contact person(s) responsible for project and financial management:

Operator	Contact Name	Title	Phone	E-Mail
SHOW BUS	Laura Dick	Director	309-747-2454	<u>showbus@gridcom.net</u>

F. Lower Tier Relationship Between Grantee and Operator

There are two circumstances when a grantee can enter into a lower tier relationship with a third party to deliver Section 5311 services. First, a grantee follows either state (under the common rule) or Federal procedures outlined in FTA Circular 4220.1D to competitively secure the services of a contractor (using micro purchase, small purchase, Invitation for Bid (IFB), or Request For Proposal procedures (RFP)) to deliver all or some component of Section 5311 services. Second, a state may elect to grant Section 5311 funds to a subrecipient through an intermediary subrecipient, a practice expressly permitted pursuant to FTA Circular 9040.1E, Chapter IV, paragraph 3. FTA uses the example of a state that might pass funds to a nonprofit organization through a local public body. FTA notes that this type of arrangement is not a third party contract.

B. Operator Organization and Level of Human Resource Effort

In this section, provide a description of the level of effort that will be provided by each operator providing service in the project. List the staff positions, by job title, in the following table. List both personnel whose time will be charged to the project, either as a direct or indirect expense by typing "Direct" or "Indirect" in the second column. Also list if the position will be charged to the Administrative category ("Admin") or the Operating category ("Op"). Finally, list the approximate or estimated number of staff, expressed in terms of Full-Time Equivalents (FTEs) in the last column.

Submit one table for each operator.

Operator's Proposed Transportation Employee Utilization: FY 2008

Operator: SHOW BUS

Job Title	Direct or Indirect Staff Position	Administration or Operating? (Admin or Op)	Estimated Full-Time Equivalents (FTEs)
Director	Direct	Admin	1
Office Mgr./Bookkeeper	Direct	Admin	.75
Clerical	Direct	Admin	1.75
Dispatch	Direct	Op	.25
Drivers	Direct	Op	7.5

For each operator, submit with this application an organization chart showing all functional divisions of the entity with a detailed organizational breakdown of the transportation unit as Attachment III.

C. Project Revenue

Detail all non-IDOT contracts, grants and non-passenger donations (including in-kind) to be used in the provision of Section 5311 Transportation Service: (attach additional pages if necessary)

Note: All program contract income from for-profit agencies must be recorded as Section 5311 program revenue and not used as local match.

Contract or Revenue Source	Total Contract Amount	Expected Revenue for the Section 5311 Program
Agency Contracts	\$138,000	\$138,000
Local Government	\$43,050	\$43,050
United Way, Contributed Cash	\$71,591	\$71,591
TOTALS	\$ 252,641.00	\$ 252,641.00

D. Fare Structure

Please describe your proposed fare structure by passenger category, (e.g., adult, senior, disabled, student, child or other) and include or attach a copy of fare structure. Please make note of any multi-ride pass books, tickets etc. and the associated costs to purchase by consumers.

ALL COUNTIES BUT IROQUOIS:

Senior and Adult \$5 Round Trip Base Fare, travel within one county (slightly lower if travel is within a municipality), \$7 Round Trip Base Fare, travel beyond one county, \$14.52+ Special Service Round Trip (SSRT). A portion of senior fares is reported to Area Agency on Aging vs. IDOT. The fare is not mandatory for seniors in McLean, Livingston and Ford.

IROQUOIS COUNTY

Adult \$3.50+ Round Trip Base Fare, \$14.52+ SSRT-Iroquois County
Child Sliding Scale
No multi ride discounts

Attachment to Page 30

Detailed Description of Proposed Intercity Bus Service. For existing service, the applicant must submit a printed schedule or timetable for intercity bus service.

SHOW BUS will provide intercity bus service to passengers of all ages according to the following schedule. Passengers will be picked up at a central community location or at their homes. They may access the service by calling 800-525-2454.

FORD COUNTY

Tuesday

9:30 Gibson City to Paxton

11:00 Paxton to Gibson City

1:45 Gibson City to Paxton

3:15 Paxton to Gibson City

LIVINGSTON COUNTY

Monday

9:15 Fairbury to Bloomington/Normal

3:15 Bloomington/Normal to Fairbury

Wednesday

8:30 Dwight to Bloomington/Normal

2:30 Bloomington/Normal to Dwight

Friday

9:00 Pontiac to Bloomington/Normal

3:15 Bloomington/Normal to Pontiac

MCLEAN COUNTY

Tuesday

9:30 LeRoy to Bloomington/Normal

2:30 Bloomington/Normal to LeRoy

IROQUOIS COUNTY

Every Monday, Wednesday and Friday

8:15 Watseka to Kankakee

3:15 Kankakee to Watseka

Estimated Intercity Bus Project Financing

FY 2008 Mileage Share Calculation

A.	Projected Total Section 5311 Program Mileage	<u>D250,000</u>
B.	Projected Total Intercity Bus Mileage	<u>E50,000</u>
C.	Percentage Intercity Bus (E divided by D)	<u>F20%</u>
G.	Total Section 5311 Operating Assistance (50% of deficit)	<u>\$ 114,933</u>
H.	Intercity Bus Operating Component (F x G)	<u>\$22,987</u>
I.	Total Section 5311 Adm. Assistance(80% of cost maximum)	<u>\$206,823</u>
J.	Intercity Bus Administrative Component (F x I)	<u>\$41,365</u>
K.	Total Local Share (total non FTA/IDOT funds)	<u>\$298,244</u>
L.	Total Intercity Bus Component (H + J)	<u>\$64,352</u>
M.	Total Non Intercity Bus (G+I-L)	<u>\$257,404</u>
	Total Program Cost (K+ L+ M)	<u>\$620,000</u>

APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED 15-May-07	Applicant Identifier
1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	Preapplication <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	3. DATE RECEIVED BY STATE	State Applicant Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name: McLean County		Organizational Unit:	
Address (give city, county, State and zip code): McLean County Law & Justice Center 104 W Front Street; POBox 2400 Bloomington, IL 61702-2400		Name and telephone number of person to be contacted on matters involving this application (give area code) Mike Behary 309-888-5160	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 37-6001569		7. TYPE OF APPLICANT: (enter appropriate letter) <u>B</u>	
8. TYPE OF APPLICATION: ___ New <u>X</u> Continuation ___ Revision If Revision, enter appropriate letter(s) A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (Specify): _____		A. State H. Independent School District B. County I. State Controlled Institution of Higher Learning C. Municipal J. Private University D. Township K. Indian Tribe E. Interstate L. Individual F. Intermunicipal M. Profit Organizer G. Special District N. Other (Specify) _____	
		9. NAME OF FEDERAL AGENCY: Federal Transit Administration	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: Section 5311 <u>20 - 509</u> TITLE: Operating Assistance Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Public transportation operating assistance grant program for the non-urbanized areas of the State of Illinois and a grant for the Rural Public Transportation Assistance Program.	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Non-urbanized counties and cities in the downstate Illinois area.			
13. PROPOSED PROJECT	14. CONGRESSIONAL DISTRICTS OF:		
Start Date Ending Date 7/1/2007 to 6/30/2008	a. Applicant Johnson, Weller	b. Project Johnson, Weller	
15. ESTIMATED FUNDING:		16. IS APPLICANT SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$ 321,756.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE <u> </u> / <u> </u> / <u> </u> 15-May-07	
b. Applicant	\$	b. NO. ___ PROGRAM IS NOT COVERED BY E. O. 12372 ___ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
c. State	\$		
d. Local	\$ 252,641.00		
e. Other	\$		
f. Program Income	\$ 45,603.00		
g. TOTAL	\$ 620,000.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? ___ Yes If "Yes," attach an explanation <u>X</u> No	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.			
a. Type Name of Authorized Representative Michael Sweeney	b. Title Chairman, McLean County Board	c. Telephone Number 309-888-5110	
d. Signature of Authorized Representative		e. Date Signed	

GRANTEE:

McLean County

Exhibit B

**FINANCIAL DATA
PROPOSED FY 2008 BUDGET**

REVENUES:

<u>Item</u>	<u>Description</u>	<u>AGENCY TOTAL (ALL TRANSIT)</u>	<u>SECTION 5311 TOTAL BUDGETED</u>	<u>PROJECT INCOME (Proposed)</u>	<u>LOCAL MATCH (Proposed)</u>
401.01	Full Adult Fare	\$17,850	\$17,850	\$17,850	
401.02	Senior Citizen Fares	27,753	27,753	27,753	
401.03	Student Fares		0		
401.04	Child Fares		0		
401.05	Disabled Rider Fares		0		
401.06	Parking Lot Fares		0		
401.99	Other Rider Fares		0		
402.00	Special Transit Fares	138,000	138,000		138,000
403.00	School Bus Service		0		
404.00	Freight Tariffs		0		
405.00	Charter Service Revenues		0		
406.00	Auxiliary Revenues		0		
407.01	Sales of Maintenance Service		0		
407.02	Rental of Revenue Vehicles		0		
407.03	Rental of Buildings & Property		0		
407.99	Other Non-transportation Revenue		0		
408.00	Taxes Levied by Transit System		0		
409.00	Local Cash Grants	43,050	43,050		43,050
410.01	Local Disabled Fare Assistance		0		
410.02	Local Senior Fare Assistance		0		
410.03	Local Student Fare Assistance		0		
410.99	Other Local Special Fare Assistance		0		
411.00	State Cash Grants		0		
412.00	State Special Fare Assistance		0		
413.00	Federal Cash Grants (Section 18)	\$321,756.00	\$321,756.00		
413.99	Other Federal Financial Assistance				
414.00	Interest Income		0		
430.01	Contributed Services - Allowable		0		
430.03	Contributed Services - Unallowable				
430.04	Contra Account for 430.03				
431.00	Contributed Cash	71,591	71,591		71,591
440.00	Subsidy From Other Sources		0		
		AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	PROJECT INCOME (Proposed)	LOCAL MATCH (Proposed)
		\$298,244	\$298,244	\$45,603	\$252,641

(Exclude grey areas from total)

TOTAL REVENUE 401 - 440

PROPOSED FY 2008 BUDGET

McLean County

EXPENSES:

<u>Item</u>	<u>Description</u>	<u>AGENCY TOTAL (ALL TRANSIT)</u>	<u>SECTION 5311 TOTAL BUDGETED</u>	<u>SECTION 5311 ADMINISTRATION (Proposed)</u>	<u>SECTION 5311 OPERATING (Proposed)</u>
LABOR:					
501.01	Operator's Salaries & Wages	\$140,338	\$140,338		\$140,338
501.02	Training Salaries & Wages		0		
501.03	Dispatcher's Salaries & Wages	9,500	9,500		9,500
501.04	Administrative Salaries & Wages	93,790	93,790	93,790	
501.99	Other Salaries & Wages	2,200	2,200	2,200	
	TOTAL	\$245,828	\$245,828	\$95,990	\$149,838
FRINGE BENEFITS:					
502.01	FICA	\$21,000	\$21,000	\$8,000	\$13,000
502.02	Pensions & Long Term Disability	3,800	3,800	1,656	2,144
502.03	Health Insurance	22,145	22,145	12,875	9,270
502.04	Dental Plans		0		
502.05	Life Insurance	1,422	1,422	747	675
502.06	Short Term Disability		0		
502.07	Unemployment Insurance		0		
502.08	Worker's Compensation	16,000	16,000	483	15,517
502.09	Sick Leave		0		
502.10	Holiday		0		
502.11	Vacation	24,700	24,700	10,700	14,000
502.12	Other Paid Absence		0		
502.13	Uniform Allowance	4,600	4,600		4,600
502.99	Other Fringe Benefits	3,600	3,600	1,250	2,350
	TOTAL	\$97,267	\$97,267	\$35,711	\$61,556
SERVICES:					
503.01	Management Services		\$0		
503.02	Advertising Services	1,000	1,000	1,000	
503.03	Professional & Technical Services	17,500	17,500	17,500	
503.04	Temporary Services	2,300	2,300		2,300
503.05	Contract Maintenance	38,267	38,267	1,267	37,000
503.06	Custodial Services		0		
503.07	Security Services		0		
503.99	Other Services	7,300	7,300		7,300
	TOTAL	\$66,367	\$66,367	\$19,767	\$46,600

PROPOSED FY 2008 BUDGET (continued)

McLean County

EXPENSES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
MATERIALS & SUPPLIES:					
504.01	Fuel & Lubricants Consumed	\$81,377	\$81,377		\$81,377
504.02	Tires & Tubes Consumed	4,400	4,400		4,400
504.03	Inventory Purchases	9,476	9,476	\$7,776.00	1,700
504.99	Other Materials & Supplies	825	825	\$425.00	400
	TOTAL	\$96,078	\$96,078	\$8,201	\$87,877
UTILITIES:					
505.02	Telephone	\$8,500	\$8,500	\$8,500	
505.99	Other, i.e. Natural Gas, Electric, etc.	1,150	1,150		1,150
	TOTAL	\$9,650	\$9,650	\$8,500	\$1,150
CASUALTY & LIABILITY:					
506.01	Physical Damage Insurance	\$30,000	\$30,000	\$30,000	
506.03	Liability & Property Insurance	39,000	39,000	39,000	
506.04	Uninsured Settlements		0		
506.05	Provisions for Uninsured Settlements		0		
506.06	Recoveries of Settlements		0		
506.08	Other Corporate Insurance		0		
506.99	Other Insurance		0		
	TOTAL	\$69,000	\$69,000	\$69,000	\$0
TAXES:					
507.00	TOTAL	\$390	\$390	\$390	
PURCHASED TRANSPORTATION:					
508.00	TOTAL	\$0	\$0		
MISCELLANEOUS:					
509.01	Dues & Subscriptions	\$1,180	\$1,180	\$1,180	
509.02	Travel & Meetings	3,300	3,300	3,300	
509.03	Bridge, Tunnel, & Highway Tolls		0		
509.04	Entertainment Expense				
509.05	Charitable Donations				
509.06	Fines & Penalties				
509.07	Bad Debt Expense				
509.08	Advertising/Promotion Media	2,310	2,310	2,310	
509.99	Other Miscellaneous Expense		0		
	TOTAL (Excluding Grey Areas)	\$6,790	\$6,790	\$6,790	\$0

PROPOSED FY 2008 BUDGET (continued)
EXPENSES

McLean County

<u>Item</u>	<u>Description</u>	<u>AGENCY TOTAL (ALL TRANSIT)</u>	<u>SECTION 5311 TOTAL BUDGETED</u>	<u>SECTION 5311 ADMINISTRATION (Proposed)</u>	<u>SECTION 5311 OPERATING (Proposed)</u>
INTEREST:					
511.01	Long Term Debt Obligation		\$0		
511.02	Short Term Debt Obligation	7,700	7,700	7,700	
	TOTAL	\$7,700	\$7,700	\$7,700	\$0
LEASES & RENTALS:					
512.01	Transit Way Structures, etc.		\$0		
512.02	Passenger Stations		0		
512.03	Passenger Parking Facilities		0		
512.04	Passenger Revenue Vehicles		0		
512.05	Service Vehicles	3,700	3,700		3,700
512.06	Operating Yards or Stations	10,750	10,750		10,750
512.07	Maintenance Facilities		0		
512.10	Data Processing Facilities		0		
512.11	Revenue Collection Facilities		0		
512.12	Other Administrative Facilities	6,480	6,480	6,480	
	TOTAL	\$20,930	\$20,930	\$6,480	\$14,450
DEPRECIATION & AMORTIZATION					
513.00	TOTAL				
CONTRIBUTED SERVICES					
530.00	TOTAL				
INELIGIBLE EXPENSES					
550.00	TOTAL				
DIRECT EXPENSE SUB-TOTAL		\$620,000	\$620,000	\$258,529	\$361,471
ICR	Indirect Cost Rate	0.00%	\$0	\$0	\$0
		AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
TOTAL EXPENSES 501 - 530 & ICR		\$620,000	\$620,000	\$258,529	\$361,471

Please identify all anticipated Contracts or Services of \$10,000 or more to a single vendor.

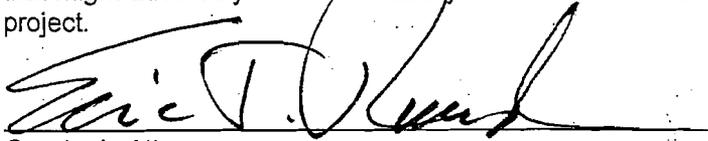
<u>Contracts and Service Agreements</u>	<u>\$ Amount</u>
Enter the anticipated contracts or services (e.g., Insurance)	\$0.00
Vehicle Insurance	\$67,000
Audit (multi year, split between grantees) yearly	\$8,800
Service Vehicle Lease (multi year-split between grantees) yearly	\$2,800

AFFIRMATION OF GRANTEE'S ATTORNEY

For McLean County (Name of Grantee)

As the undersigned legal counsel for the above named Grantee, I hereby affirm that the Grantee has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Grantee.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or threatened that might adversely affect the validity of these certifications and assurances, or of the performance of the project.



Grantee's Attorney

4-24-07

Date

JOINT CERTIFICATION AND ASSURANCES FOR IDOT & FTA PROGRAMS

Name of Grantee: McLean County

Name of Authorized Representative: Michael Sweeney

Relationship of Authorized Representative: McLean County Board Chair

BY ENDORSING THIS SIGNATURE PAGE, I, Michael Sweeney

declare that I am duly authorized by the Grantee to make the certifications and assurances on behalf of the Grantee and bind the Grantee to comply with them. Thus, when its authorized representative signs this document, the Grantee agrees to comply with all state and federal statutes, regulations, executive orders, and administrative guidance required for any application it makes to the Federal Transit Administration (FTA) and Illinois Department of Transportation (IDOT).

IDOT and FTA intend that the certifications and assurances apply, as required, to each project for which the Grantee seeks now, or may later seek FTA or IDOT assistance.

The Grantee affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA or IDOT, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. Section 3801 *et seq.*, as implemented by U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR Part 31 apply to any certification, assurance or submission made to IDOT or FTA. The criminal fraud provisions of 18 U.S.C. Section 1001 apply to any certification, assurance, or submission made in connection with the FTA and IDOT formula assistance program for urbanized areas, and may apply to any other certification, assurance, or submission made in connection with any program administered by FTA or IDOT.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Grantee are true and correct.

Date

Authorized Representative of Grantee

McLean County Board Resolution

(Revised 1/05)

Number _____

Resolution authorizing application for Public Transportation Financial Assistance under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311), makes funds available to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF MCLEAN COUNTY:

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311), for the purpose of off-setting a portion of the Public Transportation Program operating deficits of McLean County.

Section 2. That while participating in said operating assistance program McLean County will provide all required local matching funds.

Section 3. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized and directed to execute and file on behalf of McLean County such application.

Section 4. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is authorized to furnish such additional information as may be required by the Division of Public Transportation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized and directed to execute and file on behalf of McLean County all required Grant Agreements with the Illinois Department of Transportation, in order to obtain grant assistance under the provisions of the Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

Section 6. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized to provide such information and to file such documents as may be required to perform the Grant Agreement and to receive the grant.

PRESENTED and ADOPTED this 15th day of May, 2007

Attest:

Approved:

Peggy Ann Milton
County Clerk
McLean County, IL

Michael Sweeney
Chair
McLean County Board

Acceptance of the Special Warranty

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS a simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF MCLEAN COUNTY:

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, McLean County Board hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PASSED by the McLean County Board on the 15th day of May, 2007.
Officer or Official of Applicant

Signature of Authorized Official

Chair, McLean County Board
Title

Date

Applicant's Certification Of Intent

Applicant: McLean County

Address: 104 W Front Street, POBox 2400

Bloomington, IL 61702-2400

<u>Michael Behary</u>	<u>Grantee Project Manager</u>	<u>309-888-5160</u>
Contact Person	Title	Telephone

309-888-5768

Fax Number

mike.behary@mcleancountyil.gov

E-Mail Address

The applicant hereby applies to the State of Illinois through the Illinois Department of Transportation, Division of Public Transportation for grants under Article III of the Downstate Public Transportation Act for operating and administrative assistance for public transportation service.

I hereby certify that I have reviewed this application including all attachments and information, and have found it to be true and correct.

Officer or Official of Applicant

Signature

McLean County Board Chair

Title

Date

Ordinance

ORDINANCE NUMBER _____
AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION
IN MCLEAN COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, McLean County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED by the President and the County Board of McLean County that:

Section 1. McLean County shall hereby provide public transportation within the (county or counties) limits.

Section 2. The County Clerk of the County of McLean shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized and directed to execute and file on behalf of McLean County a Grant Application to the Illinois Department of Transportation.

Section 5. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized and directed to execute and file on behalf of McLean County all required Grant Agreements with the Illinois Department of Transportation.

ADOPTED by the County Board of McLean County on the 15th day of May, 2007, and deposited and filed in the office of the County Clerk of said County on that date.

Attest:

Approved:

Peggy Ann Milton
County Clerk
McLean County, IL

Michael Sweeney
Chair
McLean County Board

APPLICATION
FY2008

**EXHIBIT J
MC LEAN COUNTY
SECTION 5311 VEHICLE INVENTORY SUMMARY**

VEHICLE CONDITION CODE	VEHICLE STATUS CODE
EXCELLENT	ACTIVE A
GOOD	RESERVE RV
FAIR	OUT OF SERVICE O
POOR	REPLACED RPL
INOPERABLE	DISPOSED D

VIN	TITLE HOLDER OWNER	OPERATOR	BUS FLEET #	CHASSIS YEAR	CHASSIS MANUF.	VEHICLE TYPE	VEHICLE LENGTH	STATE GRANT NUMBER	FED GRANT NUMBER	Acquisition COST	Dollars OF FEDERAL Participation	DATE IN SERVICE/ PURCHASE	FTA ELIGIBLE REPLACEMENT DATE	CURRENT MILEAGE	CURRENT VEHICLE CONDITION	DATE OF LAST IDOT INSPECTION	VEHICLE STATUS
<i>Fixed Route Vehicles:</i>																	
<i>Paratransit Vehicles:</i>																	
2B6KB31Z4TK184688	Meadows/SHOW BUS	SHOW BUS	4	96	Dodge	Raised roof van	20'	CAP-95-535	IL-16-0015	\$ 33,233.00	\$ 26,586.50	10/17/96	1996	106,645	POOR	04/10/07	O
1FDXE40F3WHB91379	McLean County	SHOW BUS	15	98	Ford	Medium Duty	23.3'	CAP-98-616		\$ 53,197.00	\$ -	12/14/98	1998	148,743	FAIR	04/10/07	RPL
2B7LB31Z9WK158253	McLean County	SHOW BUS	16	98	Dodge	Raised roof van	20'	CAP-98-616		\$ 36,417.00	\$ -	12/14/98	1998	176,473	POOR	04/10/07	RPL
2B6LB31Z5YK124040	Meadows/SHOW BUS	SHOW BUS	17	2000	Dodge	Raised roof van	20'	ECIAAA/LOCAL		\$ 45,000.00	\$ -	07/10/00	2000	132,089	POOR	04/10/07	A
2B7LB31Z7YK168458	McLean County	SHOW BUS	18	2000	Dodge	Raised roof van	20'	CAP-00-690-ILL		\$ 37,694.00	\$ -	07/20/00	2000	101,226	FAIR	04/10/07	A
1FDXE45F0YHC01202	McLean County	SHOW BUS	19	2000	Ford	Medium Duty	23.3'	CAP-00-690-ILL		\$ 54,698.00	\$ -	11/03/00	2000	151,769	FAIR	04/10/07	A
1FDXE45F5YHC01227	McLean County	SHOW BUS	20	2000	Ford	Medium Duty	23.3'	CAP-00-690-ILL		\$ 54,698.00	\$ -	11/27/00	2000	106,361	FAIR	04/10/07	A
1FDXE45F22HB40538	McLean County	SHOW BUS	22	2002	Ford	Medium Duty	23.3'	CAP-02-791-CVP	IL-03-0225	\$ 52,561.00	\$ 42,049.00	01/24/03	2003	105,921	GOOD	04/10/07	A
1FDXE45F42HB40539	McLean County	SHOW BUS	23	2002	Ford	Medium Duty	23.3'	CAP-01-743-CVP	IL-03-0213	\$ 52,561.00	\$ 42,049.00	01/24/03	2003	102,589	GOOD	04/10/07	A
1FDXE45F03HB88038	McLean County	SHOW BUS	24	2003	Ford	Medium Duty	23.3'	CAP-03-856-CVP	IL-18-X018	\$ 54,404.53	\$ 43,523.63	02/20/04	2004	74,550	EXCELLENT	04/10/07	A
1FDWE35L33HB88076	McLean County	SHOW BUS	25	2003	Ford	Light Duty	20'	CAP-03-856-CVP	IL-18-X018	\$ 45,619.83	\$ 36,495.86	04/08/04	2004	72,005	EXCELLENT	04/10/07	A
1FDXE45F52HB40551	Meadows/SHOW BUS	SHOW BUS	26	2003	Ford	Medium Duty	23.3'	194 CVP	n/a-rec'd from closed agency			06/30/04	2004	81,788	EXCELLENT	04/10/07	A
1FDXE45PXS5HB31762	McLean County	SHOW BUS	27	2005	Ford	Medium Duty	23.3'	CAP-04-876-CVP	IL-16-0030	\$ 58,435.00	\$ 58,435.00	11/04/05	2005	29,046	EXCELLENT	04/10/07	A
1FDXE45P15HB26630	McLean County	SHOW BUS	28	2005	Ford	Medium Duty	23.3'	CAP-04-876-CVP	IL-18-X021	\$ 58,435.00	\$ 58,435.00	11/04/05	2005	31,375	EXCELLENT	04/10/07	A
1GBDV13L75D285377	Bloomington Normal Tr.	SHOW BUS	29	2005	Chevrolet	Mini Van	16.6'					11/07/05	2005	9,787	EXCELLENT	04/10/07	A
1FDWE30SXXHB50204	Meadows/SHOW BUS	SHOW BUS	30	1999	Ford	Medium Duty	23.3'					11/30/06	2006	29,045	FAIR	04/10/07	A
<i>5309 Vehicles:</i>																	
DISPOSED VEHICLES VIN	TITLE HOLDER OWNER	OPERATOR	BUS FLEET #	CHASSIS YEAR	CHASSIS MANUFACTURE	VEHICLE TYPE	VEHICLE LENGTH	STATE GRANT NUMBER	FED GRANT NUMBER	Acquisition COST	Dollars OF FEDERAL Participation	DATE IN SERVICE/ PURCHASE	FTA ELIGIBLE REPLACEMENT DATE	CURRENT MILEAGE	CURRENT VEHICLE CONDITION	DATE OF LAST DISPOSITION	VEHICLE STATUS
IFTJS34G9RHB78592	McLean County	SHOW BUS	3	94	Ford	Raised roof van	20'	CAP-94-480-ILL		\$ 35,597.00	\$ -	12/01/94	1994	SOLD	SOLD	07/21/04	SOLD
ICDK54E22P2106426	Meadows/SHOW BUS	SHOW BUS	11	93	MST	Heavy Duty		CAP-92-401 FED	IL-16-0016	\$ 65,152.00	\$ 52,122.00	05/01/93	1993	SOLD	SOLD	02/22/05	SOLD
IFDLE40F2VHB32790	Meadows/SHOW BUS	SHOW BUS	14	97	Ford	Medium Duty	23.3'	IL-97-559 FED	IL-16-0021	\$ 52,657.00	\$ 42,126.00	07/26/97	1997	SOLD	SOLD	02/22/05	SOLD
1FDWE35L52HB52792	McLean County	SHOW BUS	21	2003	Ford	Light Duty	20'	CAP-02-791-CVP	IL-03-0225	\$ 44,353.00	\$ 35,482.00	12/20/02	2002	WRECKED	SOLD	01/25/07	SOLD



COPY

DEPARTMENT OF BUILDING & ZONING

(309) 888-5160 Fax (309) 888-5768 www.mcleancountyil.gov
115 E. Washington, Room M102 P.O. Box 2400 Bloomington, Illinois 61702-2400

April 23, 2007

Beyer Twin City Cab & Circle City Cab
1001 West Washington Street
Bloomington, IL 61701

RE: Opportunity to Provide Rural Public Transportation in McLean, Livingston, Ford & Iroquois Counties

Dear Transportation Provider:

McLean County applies annually to the Illinois Department of Transportation (IDOT) on behalf of the four above named counties for Section 5311 federal transit funding to help fund rural public transportation. These funds have been received since 1988 to operate rural public transportation in McLean and Livingston Counties. Ford County was added in 1989. Iroquois County was added in 1992.

SHOW BUS, which is sponsored by Meadows Mennonite Retirement Community, is currently the provider of this service. SHOW BUS offers public transportation in the four county area Monday through Friday. Service is open to wheelchair passengers as well as to those who are ambulatory.

According to Section 5311 requirements, private transportation providers in the four county area need to be informed about this service and asked if they are interested in participating in a contract for service arising from a funding agreement under the Section 5311 Rural Public Transportation Funding Assistance Program. Any provider would need to deliver all of the transportation obligations under the terms of the contract with IDOT for the four county area.

Please contact me by May 4, 2007 if you are interested in providing this public transportation or if I can be of further assistance.

Sincerely,

A handwritten signature in cursive script that reads "Mike Behary".

Mike Behary, County Planner
Grantee Project Manager

Providers List for 2008 Application

Beyer Twin City Cab & Circle City Cab
1001 West Washington Street
Bloomington, IL 61701

The ARC
700 E. Elm Street
Watseka, IL 60970

Checker Cab Inc.
1508 South Main Street
Bloomington, IL 61701

Bee Express Taxi Cab
100 N. Main Street
Pontiac, IL 61764

Dehm Bus Service
8 N. 3rd
Chatsworth, IL 60921

Ryder Student Transportation
1103½ E. Croxton Avenue
Bloomington, IL 61701

Volunteer Services of Iroquois County
1001 E. Grant Street
Watseka, IL 60970

TLC Express
334 ½ E. Baker Street
Bloomington, IL 61701

St. Mary's Hospital
111 East Spring Street
Streator, IL 61364

Wilken Bus Service
1565 N 600 E Road
Onarga, IL 60955

Willow Estates Cooperative, Inc.
RR 1 Box W-27
Beaverville, IL 60912

Red Top Cab
208 North Morris Avenue
Bloomington, IL 61701

Elegant Limousines / Bloomington Charter
112 E. Jefferson
Bloomington, IL 61701

Good Times Taxi
901 W Water Street
Pontiac, IL 61764

Dave Wenger Transportation
510 W Oak Street
Fairbury, IL 61739

Dwight Cab Service
414 S Lincoln Street
Dwight, IL 60420

Lifeline Mobile Medic Van
112 Southgate Drive
Bloomington, IL 61701

First Student
704 S McLean Street
Bloomington, IL 61701

Aaron Party Bus
1628 Commerce Parkway
Bloomington, IL 61704

Anderson Top Hat Limo
110 Main Street
Emington, IL 60934

April 24, 2007

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Baker Chauffeuring
209 W Division Street
Bloomington, IL 61701

Blue Nite Limo
402 N Roosevelt Street
Bloomington, IL 61701

Cassano Limo
P.O. Box 534
Peoria, IL 61651

L&M Limo
509 Smith Lane
Dwight, IL 60420

Miss Ann's Charter
115 S Regency Drive
Bloomington, IL 61704

Gerdes Transportation
511 E Locust Street
Chatsworth, IL 60921

RE Moore & Company
1607 Visa Drive
Normal, IL 61761

YWCA Transportation
905 N Main Street
Normal, IL 61761

Sheldon Transportation Inc.
1121 N Jefferson Street
Watseka, IL 60970

Crawford Bus Systems
809 ½ S 2nd Street
Watseka, IL 60970

Red Arrow Bus
326 E Cherry Street
Watseka, IL 60970

Dwight Cab Service
414 S Lincoln Street
Dwight, IL 60420

Futures Unlimited
210 E. Torrance Avenue
Pontiac, IL 61764

Bloomington Normal Public Transportation
104 E. Oakland Avenue
Bloomington, IL 61701

Turner Bus Service
209 ½ S Old Route 66
Dwight, IL 60420

Big Larry Cab & Limo
490 S Schuyler Avenue
Kankakee, IL 60901

PURCHASE OF SERVICE AGREEMENT
FOR THE RURAL GENERAL PUBLIC TRANSPORTATION
under the Section 5311 Operating and Assistance program

between

McLean County

and

Meadows Mennonite Retirement Community

d / b / a SHOW BUS

Contract Number _____

State Fiscal Year 2008

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<u>Exhibit D - Special Provisions to the Agreement</u>		

This Agreement is made by and between McLean County, (hereinafter referred to as "Grantee") and MMRC d/b/a SHOW BUS (hereinafter referred to as the "Provider" which term shall include its successors and assigns).

WHEREAS, the Grantee proposes to provide public transportation services in a non-urbanized area of Illinois (herein referred to as the Project);

WHEREAS, the Grantee has applied under the Section 5311 of the Federal Transit Act, as amended, (49 USC App 1614), to the Illinois Department of Transportation (hereinafter "IDOT") for operating and administrative assistance for this Project;

WHEREAS, the Grantee's application has been approved by IDOT;

WHEREAS, the Grantee has made application under the provisions of Illinois Combined Statutes 20 ILCS 2705/49 et seq., paragraph 30 ILCS 415/2 et seq. (1992 State Bar Edition), herein referred to as the "Acts";

WHEREAS, the Provider has been selected by the Grantee to provide public transportation services;

WHEREAS, such application has been approved by IDOT; and

NOW THEREFORE, in consideration of the mutual covenants hereinafter set forth, this Agreement is made to provide for the provision of service, to set forth the terms and conditions upon which the financial assistance will be made available, and to set forth the Agreement of the Parties as to the manner to which the Project will be undertaken, completed and used.

ITEM 1 - DEFINITIONS

As used in this Agreement:

- (a) "Grantee" means the McLean County.
- (b) "IDOT" means the Illinois Department of Transportation, Division of Public Transportation.
- (c) "FTA" means the Federal Transit Administration of the United States Grantee of Transportation.
- (d) "Government" means the government of the United States of America.
- (e) "Provider" means a provider of transit service participating in the Section 5311 program and supplying transportation services for the Project under contract to the Grantee.
- (f) "Project Costs" means the sum of eligible costs incurred by the Provider and/or its Operator(s) in performing the Project.
- (g) "USDOT" means the United States Department of Transportation

ITEM 2 - PROJECT SCOPE

The Provider agrees to provide the public transportation services described in the Grantee's Final Approved Application and Service Plan on file at the IDOT offices. Provider's Service Plan is incorporated into this Agreement as Exhibit A, and made a part hereof. Provider shall not reduce, terminate, or substantially change such public transportation without the prior written approval of the Grantee.

ITEM 3 - AMOUNT OF CONTRACT

Under the Section 5311 program administered by IDOT, the Grantee may make payments for up to 50% of the Provider's eligible operating deficit and up to 80% of the eligible administrative expenses incurred by the Provider during the fiscal year 1995 in the provision of public transportation services approved by the Grantee. In no event shall the Provider's payment under this Agreement exceed the total funding available for the Project Costs. Total funding for the Project Costs is \$ 321,756.00.

The Provider agrees that it will provide, or cause to be provided, from sources other than funds provided under Section 5311 of the Federal Transit Act, as amended, sufficient funds to meet the non-IDOT portion of the operating deficit and administrative expenses.

ITEM 4 - DOCUMENTS FORMING THIS AGREEMENT

The Parties agree that this constitutes the entire Agreement between the Parties hereto, that there are no agreements or understandings, implied or expressed, except as specifically set forth in the Agreement and that all prior arrangements and understandings in the connection are merged into and contained in this Agreement.

The Parties hereto further agree that this Agreement consists of this Part, entitled "Purchase of Service Agreement for Rural General Public Transportation", together with Exhibit A, entitled "Provider's Application," Exhibit B, entitled "Approved Project Budget," and Exhibit C, entitled "State of Illinois Drug Free Workplace Certification," all of which are by this reference specifically incorporated herein.

ITEM 5 - ILLINOIS GRANT FUNDS RECOVERY ACT

This Agreement is subject to the Illinois Grant Funds Recovery Act, 20 ILCS 705/1. This Agreement is valid until June 30, 2007 and grant funds are available to Provider and may be expended by Provider until said date unless the Grantee, at its discretion, grants an extension of time. Any funds which are not expended or legally obligated by the Provider at the end of the agreement or by the expiration of the period of time funds are available for expenditure or obligation, whichever is earlier, shall be returned to the Grantee within 45 days. Project close-out shall be in accordance with ITEM 14 of this Agreement.

This ITEM is subject to further revision at the sole determination and discretion of the Grantee.

ITEM 6 - ACCOMPLISHMENT OF THE PROJECT

- a. General Requirements - The Provider shall commence, carry on, and complete the Project with all practicable dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions hereof, the Service Plan, and all applicable laws and Grantee guidelines.
- b. Pursuant to Federal, State, and Local Law - In performance of its obligations pursuant to this Agreement, the Provider and its contractors shall comply with all applicable provisions of Federal, State and local law. All limits and standards set forth in this Agreement to be observed in the performance of the Project are minimum requirements and shall not affect the application of more restrictive local standards to the performance of the Project.

The Provider agrees that the most recent of such Federal and State requirements will govern the administration of this Agreement at any particular time, except if there is sufficient evidence in the Agreement of a contrary intent. Such contrary intent might be evidenced by a letter signed by either IDOT or FTA, the language of which modifies or otherwise conditions the text of a particular provision of this Agreement. Likewise, new Federal and State laws, regulations, policies and administrative practices may be established after the date the Agreement has been executed and may apply to this Agreement. To achieve compliance with changing Federal and State requirements, the Provider agrees to include in all third party contracts financed with Government (FTA & IDOT) assistance specific notice that Federal and State requirements may change and the changed requirements will apply to the project as required.

- c. Project Funds - The Provider shall initiate and prosecute to completion all proceedings necessary to enable the Provider to provide its share of the Project costs at or prior to the time that such funds are needed to meet Project costs.
- d. Changed Conditions Affecting Performance - The Provider shall immediately notify the Grantee of any change in conditions or local law, or of any other event which may significantly affect its ability to perform the Project in accordance with the provisions of this contract.
- e. No Government Obligations to Third Parties - The Grantee shall not be subject to any obligations or liabilities by contractors of the Provider or their subcontractors or any other person not a party to this contract in connection with the performance of this Project pursuant to the provisions of this Agreement without its specific written consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.

ITEM 7 - CONTINUANCE OF SERVICE

The Provider agrees to use its best efforts to continue to provide, either directly or by contract, as the case may be, the service described in the Provider's Final Approved Service Plan. No reduction or termination of such service shall be made without compliance with all applicable statutory and regulatory provisions. At least 30 days prior to (a) any reduction or termination of such service or (b) the filing of a request for such reduction or termination with the appropriate regulatory agency, whichever comes first, the Provider shall give written notice of the proposed action to the Grantee and all units of local government within the Provider's service area.

ITEM 8 - USE OF FACILITIES

The Provider agrees that the Project facilities will be used for the provision of transportation service within the Grantee's service area substantially as described in the Provider's Final Approved Service Plan. Such facilities shall be used in the provision of said service during the effective period of this Agreement in accordance with generally accepted accounting principles and IDOT, FTA and Grantee guidelines. If, during such period, such facilities are not used for transportation service at the initiative of the Provider, the Provider shall immediately notify the Grantee.

The Provider shall keep satisfactory records with regard to the use of the facilities and submit to the Grantee upon request such information as is required in order to assure compliance with this Section and shall immediately notify the Grantee in all cases where Project facilities are used in a manner substantially different from that described in the Final Approved Service Plan. The Provider shall maintain in amount and form satisfactory to the Grantee such insurance or self-insurance as will be adequate to protect Project facilities throughout the period of required use. The Provider shall also submit at the request of the Grantee, upon forms provided by IDOT, a certification that the Project facilities are being used in accordance with the terms of this ITEM.

Encumbrance of Project Property.

- (a) Unless expressly authorized in writing by the IDOT, the Provider agrees to refrain from:
- (1) Executing any transfer of title, lease, lien, pledge, mortgage, encumbrance, contract, grant anticipation note, alienation, or other obligation that in any way would affect the Grantee interest in any Project real property or equipment; or
 - (2) Obligating itself in any manner to any third party with respect to Project real property or equipment.
- (b) The Provider agrees to refrain from taking any action or acting in a manner that would adversely affect the Grantee interest or impair the Provider's continuing control over the use of Project real property or equipment.

ITEM 38 - CHARTER SERVICE OPERATIONS

The provider may not engage in charter service operations except as provided under Section 3(f) of the Federal Transit Act, as amended, 49 U.S.C. app. Section 1602 (f), and FTA regulations "Charter Service," 49 C.F.R. Part 604. Any charter service agreement entered into under these regulations is incorporated into this Agreement by reference.

ITEM 39 - PRIVACY

Should the Provider, or any of its subcontractors, or their employees, administer any system of records on behalf of the Federal Government, the Privacy Act of 1974 (The Act), 5 U.S.C. Section 552a, imposes information restrictions on the party managing the system of records.

ITEM 40 - MATCHING FUNDS

It is hereby expressly agreed by the Provider that it will cause to be provided all matching funds required of the Grantee in the Grantee's "Non-Urbanized Area Transportation Project Agreement for Operating Assistance" entered into with the State of Illinois.

ITEM 41 - FUNDING DELAY

It is hereby expressly agreed between the parties that if any delay occurs in providing Federal or State funding to the Provider, there is absolutely no obligation on the part of the Grantee to fund Provider's program hereunder. That if the "Non-Urbanized Area Transportation Project Agreement for Operating Assistance" entered into by and between the Grantee and the State of Illinois is terminated, then this agreement is immediately null and void. Further, if there is any delay in funding from the aforesaid agreement, Grantee and Provider may, by mutual written consent, agree to suspend services contemplated hereunder.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be made effective and executed as of the 1st day of July, 2007, by their respective duly authorized officials.

Provider's Name & Address

Meadows Mennonite Home
d/b/a SHOWBUS, R.R. 1
Chenoa, IL 61726

Grantee's Name & Address

McLean County Board
115 E. Washington Street
Bloomington, IL 61702-2400

By: _____
Chief Executive Officer

By: _____
Michael Sweeney,
County Board Chairman

Attest:

Peggy Ann Milton, County Clerk
Board of McLean County, Illinois

McLEAN COUNTY – GRANT INFORMATION FORM

General Grant Information

<u>Requesting Agency or Department:</u> 	<u>This request is for:</u> <input type="checkbox"/> A New Grant <input type="checkbox"/> Renewal/Extension of Existing Grant	
<u>Granting Agency:</u> 	<u>Grant Type:</u> <input type="checkbox"/> Federal, CFDA #: <input type="checkbox"/> State <input type="checkbox"/> Other	<u>Grant Date:</u> Start: End:
<u>Grant Title:</u> 		
<u>Grant Amount:</u> \$	<u>Grant Funding Method:</u> <input type="checkbox"/> Reimbursement, Receiving Cash Advance <input type="checkbox"/> <input type="checkbox"/> Pre-Funded <u>Expected Initial Receipt Date:</u>	
<u>Match Amount (if applicable):</u> Required Match :\$ Overmatch: \$		
<u>Grant Total Amount:</u> \$	<u>Source of Matching Funds (if applicable):</u> 	
<u>Will it be likely to obtain this grant again next FY?</u> <input type="checkbox"/> Yes <input type="checkbox"/> No	<u>Equipment Pass Through?</u> <input type="checkbox"/> Yes <input type="checkbox"/> No <u>Monetary Pass Through?</u> <input type="checkbox"/> Yes <input type="checkbox"/> No	

Grant Costs Information

<u>Will personnel be supported with this grant:</u> <input type="checkbox"/> Yes (complete personnel portion below) <input type="checkbox"/> No	<u>A new hire will be responsible for financial reporting:</u> <input type="checkbox"/> Yes <input type="checkbox"/> No																								
<table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="2">Grant Expense Chart</th> </tr> <tr> <th style="width:70%;">Personnel Expenses</th> <th>Costs</th> </tr> </thead> <tbody> <tr> <td>Number of Employees:</td> <td></td> </tr> <tr> <td>Personnel Cost</td> <td>\$</td> </tr> <tr> <td>Fringe Benefit Cost</td> <td>\$</td> </tr> <tr> <td>Total Personnel Cost</td> <td>\$</td> </tr> <tr> <td>Additional Expenses</td> <td></td> </tr> <tr> <td>Subcontractors</td> <td>\$</td> </tr> <tr> <td>Equipment</td> <td>\$</td> </tr> <tr> <td>Other</td> <td>\$</td> </tr> <tr> <td>Total Additional Expenses</td> <td>\$</td> </tr> <tr> <td>GRANT TOTAL</td> <td>\$</td> </tr> </tbody> </table> <p><i>Grant Total must match "Grant Total Amount" from General Grant Information</i></p>	Grant Expense Chart		Personnel Expenses	Costs	Number of Employees:		Personnel Cost	\$	Fringe Benefit Cost	\$	Total Personnel Cost	\$	Additional Expenses		Subcontractors	\$	Equipment	\$	Other	\$	Total Additional Expenses	\$	GRANT TOTAL	\$	<u>Description of equipment to be purchased:</u> <u>Description of subcontracting costs:</u> <u>Other requirements or obligations:</u>
Grant Expense Chart																									
Personnel Expenses	Costs																								
Number of Employees:																									
Personnel Cost	\$																								
Fringe Benefit Cost	\$																								
Total Personnel Cost	\$																								
Additional Expenses																									
Subcontractors	\$																								
Equipment	\$																								
Other	\$																								
Total Additional Expenses	\$																								
GRANT TOTAL	\$																								

Responsible Personnel for Grant Reporting and Oversight:

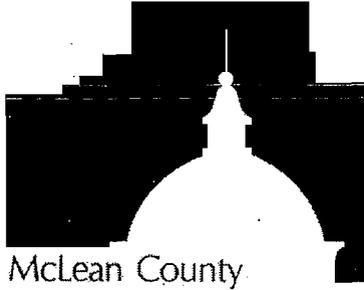
 Department Head Signature

 Date

 Grant Administrator/Coordinator Signature (if different)

 Date

OVERSIGHT COMMITTEE APPROVAL	
_____ Chairman	_____ Date



RISK MANAGEMENT OFFICE

TEL: (309) 888-5940
104 West Front Street

FAX: (309) 888-5949
P. O. Box 2400

E-MAIL: riskmgt@mclean.gov
Bloomington, IL 61702-2400

Memo To: Matt Sorensen, Chairman, Finance Committee
Members, Finance Committee

From: Jennifer Ho, Risk Manager

Date: April 23, 2007

Subject: First Quarter Risk Management Fund Report FY 2007

The Cumulative Claims report as of March 31, 2007 is presented in Table 1, while the claims experience for the first quarter of FY 2007 is presented in Table 2. Since my last report to you, we have closed one auto physical damage claim that occurred in December.

A significant development for the first quarter of 2007 is the positive claims experience for the County which ranks as the lowest in terms of reported claims counts and incurred dollars. While this is a positive development, there is a need to continue with due diligence towards the reduction of losses.

I will be available for questions. Thank you.

**McLEAN COUNTY RISK MANAGEMENT FUND
AS OF March 31, 2007**

Table I: Cumulative Claims Summary - All Years

CLAIMS TYPE	ALL	OPN	PD LOSSES	RESERVES	RECOVRS	INCD LOSSES
A. Auto Physical Damage						
PY 2002	8	0	52,866	0	32,046	20,820
PY 2003	11	0	33,596	0	700	32,896
PY 2004	13	0	31,720	0	3,489.58	28,230
PY 2005	15	3	43,370	0	9,653	33,717
PY 2006	4	0	1,462	0	582	880
PY 2007	0	0	0	0	0	0
B. Auto Liability						
PY 2002	3	0	2,474	0		2,474
PY 2003	5	0	22,476	0		22,476
PY 2004	2	0	15,415	0	200	15,215
PY 2005	3	0	10,064	0		10,064
PY 2006	1	0	0	-	-	-
PY 2007	1	0	1,790.17	-	-	1,790.17
C. General Liability						
PY 2000-2001	19	2	72,468	1,721	0	\$74,189
PY 2002	7	0	3,304		0	\$3,304
PY 2003	15	3	37,799	12,748	0	\$50,546
PY 2004	8	3	83,607	10,866	0	\$94,473
PY 2005	11	1	26,840	0	0	\$26,840
PY 2006	1	0	2,240	0	0	2,240
PY 2007	3	0	881.01	0	0	881.01
D. Workers Compensation						
PY 1992-99*	704	4	4,861,307.00	67,175	2,003,999.00	2,924,483.00
PY 2000	64	2	266,612	92,978	0	\$359,590
PY 2001	71	1	278,183	1	8,500	\$269,684
PY 2002	76	1	349,668	110,715	0	\$460,383
PY 2003	65	4	119,644	184,160	659	\$303,145
PY 2004	68	5	164,532	245,829	1,216	\$409,145
PY 2005	65	5	273,080	127,776	358	\$400,498
PY 2006	70	16	292,991	431,349	854	\$723,486
PY 2007	13	7	1,225	9,534	-	10,759

* Includes catastrophic incident of 2/16/93 and fatality of 8/15/97

Table 2: Historical Fourth Quarter experience FY 2002-FY 007

COVERAGES:	FY 2003		FY 2004		FY 2005		FY 2006		FY 2007	
	#	INCRD\$	#	INCRD\$	#	INCRD \$	#	INCRD \$	#	INCRD \$
Auto Physical	3	2,479	2	12,244	2	5,387	3	3,090	0	-
Auto Liability	1	1,973	1	8,300	1	1,954	1	15,000	1	1,790
General Liability				-	1	1,000	1	2,240	4	881
Worker's Compensation	0	29,808	14	15,957	13	114,083	13	26,887	13	10,759
Total:		34,260		36,501	17	122,424	18	47,217	13	13,430

FOR THE MONTH OF MARCH 2007

Description	Revenue Account #	GL Balance As Of 03/30/2007	Recorder's Rcpts For the Month Of March 2007	PLUS 02/28/2007 Rec Rcpts Dep To GL 03/01/2007	Less 03/30/2007 Rec Rcpts Dep To GL 04/02/2007	Total	Difference
		(A)	(B)	(C)	(D)	Sum(B:D)=E	(A-E)
Copy Fees	0001-0006-0008 0410-0008	1,574.45	1,551.45	45.50	(22.50)	1,574.45	-
Recording Fees	0001-0006-0008 0410-0029	44,816.00	44,540.00	1,881.00	(1,605.00)	44,816.00	-
County Revenue Stamps	0001-0006-0008 0410-0032	39,942.25	40,273.25	1,175.50	(1,506.50)	39,942.25	-
Micro Film Sales	0001-0006-0008 0410-0128	-	-	-	-	-	-
Data Sales	0001-0006-0008 0410-0132	480.00	480.00	-	-	480.00	-
Rental HSG Support Program	0001-0006-0008 0410-0195	2,582.00	2,558.00	118.00	(94.00)	2,582.00	-
Document Storage	0137-0006-0008 0410-0089	8,670.00	8,607.00	369.00	(306.00)	8,670.00	-
GIS Document Storage	0137-0006-0008 0410-0181	2,890.00	2,869.00	123.00	(102.00)	2,890.00	-
GIS Fund	0167-0006-0008 0410-0181	14,282.00	14,180.00	612.00	(510.00)	14,282.00	-

Adjustments are made to column C & D because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the General Ledger.

Note:

DON EVERHART
CHIEF DEPUTY RECORDER

45



Account #	Account Description	Month-to-date Totals					Year-to-date Totals through March, 2007				
		Cash/Check/ Change	Charge	Charges	Other Pay Method	Total	Cash/Check/ Change	Charge	Charges	Other Pay Method	Total
101-0-0-201-070-034	Due Idor-Rental Hsg Prog	\$23,022.00	\$0.00	\$0.00	\$0.00	\$23,022.00	\$64,899.00	\$0.00	\$0.00	\$0.00	\$64,899.00
101-6-8-410-008-034	Copy Fees	\$1,528.70	\$22.75	\$0.00	\$0.00	\$1,551.45	\$4,045.15	\$22.75	\$4.75	\$0.00	\$4,063.15
101-6-8-410-029-035	Recording Fees	\$44,435.00	\$280.00	\$175.00	\$0.00	\$44,540.00	\$124,456.00	\$930.00	\$907.00	\$0.00	\$124,479.00
101-6-8-410-032-036	County Revenue Stamps	\$40,273.25	\$0.00	\$0.00	\$0.00	\$40,273.25	\$92,858.00	\$0.00	\$0.00	\$0.00	\$92,858.00
101-6-8-410-111-111	Payment On Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-6-8-410-128-100	Microfilm Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-6-8-410-132-100	Data Sales	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00	\$1,960.00	\$0.00	\$0.00	\$0.00	\$1,960.00
101-6-8-410-195-035	Rental Hsg Support Progm	\$2,558.00	\$0.00	\$0.00	\$0.00	\$2,558.00	\$7,211.00	\$0.00	\$0.00	\$0.00	\$7,211.00
116-8-4-102-222-222	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
116-8-4-102-222-222	Balance Brought Forward/Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37-6-8-410-089-284	Document Storage	\$8,544.00	\$165.00	\$102.00	\$0.00	\$8,607.00	\$24,249.00	\$534.00	\$513.00	\$0.00	\$24,270.00
37-6-8-410-181-100	Gis Document Storage	\$2,848.00	\$55.00	\$34.00	\$0.00	\$2,869.00	\$8,083.00	\$178.00	\$171.00	\$0.00	\$8,090.00
51-0-0-126-001-903	State Revenue Stamps	\$80,546.50	\$0.00	\$0.00	\$0.00	\$80,546.50	\$185,716.00	\$0.00	\$0.00	\$0.00	\$185,716.00
67-6-8-410-181-100	Gis Fund	\$14,138.00	\$110.00	\$68.00	\$0.00	\$14,180.00	\$39,905.00	\$365.00	\$351.00	\$0.00	\$39,919.00
Final Total :		\$218,373.45	\$632.75	\$379.00	\$0.00	\$218,627.20	\$553,382.15	\$2,029.75	\$1,946.75	\$0.00	\$553,465.15

4/06/07

RECORDER REVENUE ACCOUNTS 3/01/2007 - 4/02/2007

RRECRPT1

G/L DATE JOURNAL TYPE SOURCE TRANSACTION DESCRIPTION

BUDGET

REVENUES

=====					BUDGET	REVENUES
ACCOUNT 0001-0006-0008	0410-0008			DESCRIPTION: Copy Fees		
				BEGINNING BALANCE	10,000.00	2,466.20-
2007/03/01	700747	RA	Copy Fees-	Copy Fees-Co. Recorder		45.50-
2007/03/02	700773	RA	Copy Fees-	Copy Fees-Co. Recorder		67.25-
2007/03/05	700798	RA	Copy Fees-	Copy Fees-Co. Recorder		92.50-
2007/03/06	700817	RA	Copy Fees-	Copy Fees-Co. Recorder		49.05-
2007/03/07	700865	RA	Copy Fees-	Copy Fees-Co. Recorder		14.50-
2007/03/08	700889	RA	Copy Fees-	Copy Fees-Co. Recorder		99.50-
2007/03/09	700910	RA	Copy Fees-	Copy Fees-Co. Recorder		76.50-
2007/03/12	700924	RA	Copy Fees-	Copy Fees-Co. Recorder		15.50-
2007/03/13	700940	RA	Copy Fees-	Copy Fees-Co. Recorder		31.50-
2007/03/14	700964	RA	Copy Fees-	Copy Fees-Co. Recorder		87.50-
2007/03/15	700987	RA	Copy Fees-	Copy Fees-Co. Recorder		18.00-
2007/03/16	700993	RA	Copy Fees-	Copy Fees-Co. Recorder		273.85-
2007/03/19	701004	RA	Copy Fees-	Copy Fees-Co. Recorder		34.50-
2007/03/20	701020	RA	Copy Fees-	Copy Fees-Co. Recorder		26.50-
2007/03/20	701020	RA	Copy Fee	Copy Fee Charges		21.75-
2007/03/22	701064	RA	Copy Fees-	Copy Fees-Co. Recorder		25.50-
2007/03/22	701064	RA	Copy Fees-	Copy Fees-Co. Recorder		36.25-
2007/03/23	701072	RA	Copy Fees-	Copy Fees-Co. Recorder		22.80-
2007/03/26	701082	RA	Copy Fees-	Copy Fees-Co. Recorder		103.25-
2007/03/27	701103	RA	Copy Fees-	Copy Fees-Co. Recorder		120.00-
2007/03/28	701121	RA	Copy Fees-	Copy Fees-Co. Recorder		268.25-
2007/03/29	701130	RA	Copy Fees-	Copy Fees-Co. Recorder		39.00-
2007/03/29	701130	RA	Copy Fee	Copy Fee Charges		1.00-
2007/03/30	701138	RA	Copy Fees-	Copy Fees-Co. Recorder		4.50-
ACCOUNT 0001-0006-0008 0410-0008 / MARCH TOTAL						1,574.45-
2007/04/02	701153	RA	Copy Fees-	Copy Fees-Co. Recorder		22.50-
ACCOUNT 0001-0006-0008 0410-0008 / APRIL TOTAL						22.50-
ENDING BALANCE						4,063.15-
=====						=====

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RECORDER REVENUE ACCOUNTS 3/01/2007 - 4/02/2007

RRECRPT1

G/L DATE JOURNAL TYPE SOURCE TRANSACTION DESCRIPTION

BUDGET

REVENUES

ACCOUNT 0001-0006-0008 0410-0029

DESCRIPTION: Recording Fees

BEGINNING BALANCE 600,000.00 78,058.00-

2007/03/01	700747	RA	Recording	Recording Fees		1,875.00-
2007/03/01	700747	RA	Rec FeeCH	Recording Fee Charges		6.00-
2007/03/02	700773	RA	Recording	Recording Fees		2,497.00-
2007/03/05	700798	RA	Recording	Recording Fees		1,569.00-
2007/03/06	700817	RA	Recording	Recording Fees		1,914.00-
2007/03/06	700817	RA	Rec FeeCH	Recording Fee Charges		35.00-
2007/03/07	700865	RA	Recording	Recording Fees		1,690.00-
2007/03/08	700889	RA	Recording	Recording Fees		1,886.00-
2007/03/09	700910	RA	Recording	Recording Fees		2,008.00-
2007/03/09	700910	RA	Rec FeeCH	Recording Fee Charges		5.00-
2007/03/12	700924	RA	Recording	Recording Fees		2,852.00-
2007/03/12	700924	RA	Rec FeeCH	Recording Fee Charges		38.00-
2007/03/13	700940	RA	Recording	Recording Fees		2,333.00-
2007/03/14	700964	RA	Recording	Recording Fees		2,106.00-
2007/03/14	700964	RA	Rec FeeCH	Recording Fee Charges		11.00-
2007/03/15	700987	RA	Recording	Recording Fees		1,858.00-
2007/03/16	700993	RA	Recording	Recording Fees		2,096.00-
2007/03/16	700993	RA	Rec FeeCH	Recording Fee Charges		25.00-
2007/03/19	701004	RA	Recording	Recording Fees		2,219.00-
2007/03/19	701004	RA	Rec FeeCH	Recording Fee Charges		5.00-
2007/03/20	701020	RA	Recording	Recording Fees		2,343.00-
2007/03/20	701020	RA	Rec FeeCH	Recording Fee Charges		100.00-
2007/03/22	701064	RA	Recording	Recording Fees		1,541.00-
2007/03/22	701064	RA	Rec FeeCH	Recording Fee Charges		25.00-
2007/03/22	701064	RA	Recording	Recording Fees		2,172.00-
2007/03/23	701072	RA	Recording	Recording Fees		1,902.00-
2007/03/23	701072	RA	Rec FeeCH	Recording Fee Charges		5.00-
2007/03/26	701082	RA	Recording	Recording Fees		1,964.00-
2007/03/27	701103	RA	Recording	Recording Fees		1,879.00-
2007/03/28	701121	RA	Recording	Recording Fees		1,761.00-
2007/03/29	701130	RA	Recording	Recording Fees		1,912.00-
2007/03/29	701130	RA	Rec FeeCH	Recording Fee Charges		5.00-
2007/03/30	701138	RA	Recording	Recording Fees		2,153.00-
2007/03/30	701138	RA	Rec FeeCH	Recording Fee Charges		26.00-

ACCOUNT 0001-0006-0008 0410-0029 / MARCH TOTAL

44,816.00-

2007/04/02 701153 RA Recording Recording Fees

1,605.00-

ACCOUNT 0001-0006-0008 0410-0029 / APRIL TOTAL

1,605.00-

ENDING BALANCE

124,479.00-

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RECORDER REVENUE ACCOUNTS 3/01/2007 - 4/02/2007

RRECRPT1

G/L DATE JOURNAL TYPE SOURCE TRANSACTION DESCRIPTION

BUDGET

REVENUES

=====					BUDGET	REVENUES
ACCOUNT 0001-0006-0008	0410-0032			DESCRIPTION: Sale Of Revenue Stamps		
				BEGINNING BALANCE	425,000.00	51,409.25-
2007/03/01	700747	RA	CountyRevS	County Rev Stamp Sales		1,175.50-
2007/03/02	700773	RA	CountyRevS	County Rev Stamp Sales		182.50-
2007/03/05	700798	RA	CountyRevS	County Rev Stamp Sales		993.25-
2007/03/06	700817	RA	CountyRevS	County Rev Stamp Sales		1,159.50-
2007/03/07	700865	RA	CountyRevS	County Rev Stamp Sales		1,283.25-
2007/03/08	700889	RA	CountyRevS	County Rev Stamp Sales		1,732.25-
2007/03/09	700910	RA	CountyRevS	County Rev Stamp Sales		707.00-
2007/03/12	700924	RA	CountyRevS	County Rev Stamp Sales		2,431.50-
2007/03/13	700940	RA	CountyRevS	County Rev Stamp Sales		1,870.00-
2007/03/14	700964	RA	CountyRevS	County Rev Stamp Sales		1,373.25-
2007/03/15	700987	RA	CountyRevS	County Rev Stamp Sales		880.50-
2007/03/16	700993	RA	CountyRevS	County Rev Stamp Sales		944.50-
2007/03/19	701004	RA	CountyRevS	County Rev Stamp Sales		1,692.00-
2007/03/20	701020	RA	CountyRevS	County Rev Stamp Sales		1,461.25-
2007/03/22	701064	RA	CountyRevS	County Rev Stamp Sales		583.75-
2007/03/22	701064	RA	CountyRevS	County Rev Stamp Sales		2,474.00-
2007/03/23	701072	RA	CountyRevS	County Rev Stamp Sales		2,655.00-
2007/03/26	701082	RA	CountyRevS	County Rev Stamp Sales		971.25-
2007/03/27	701103	RA	CountyRevS	County Rev Stamp Sales		10,285.50-
2007/03/28	701121	RA	CountyRevS	County Rev Stamp Sales		1,022.25-
2007/03/29	701130	RA	CountyRevS	County Rev Stamp Sales		2,583.75-
2007/03/30	701138	RA	CountyRevS	County Rev Stamp Sales		1,480.50-

ACCOUNT 0001-0006-0008	0410-0032	/	MARCH	TOTAL		39,942.25-
2007/04/02	701153	RA	CountyRevS	County Rev Stamp Sales		1,506.50-

ACCOUNT 0001-0006-0008	0410-0032	/	APRIL	TOTAL		1,506.50-

ENDING BALANCE						92,858.00-
						=====

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RECORDER REVENUE ACCOUNTS 3/01/2007 - 4/02/2007

RRECRPT1

G/L DATE JOURNAL TYPE SOURCE TRANSACTION DESCRIPTION

BUDGET

REVENUES

=====						
G/L DATE	JOURNAL	TYPE	SOURCE	TRANSACTION DESCRIPTION	BUDGET	REVENUES
ACCOUNT 0001-0006-0008	0410-0128			DESCRIPTION: Microfilm Roll Sales		
				BEGINNING BALANCE	.00	.00
ACCOUNT 0001-0006-0008	0410-0128	/	MAY TOTAL			.00
				ENDING BALANCE		.00
						=====

4/06/07	REORDER REVENUE ACCOUNTS	3/01/2007	4/02/2007	TRANSACTION DESCRIPTION	BUDGET	RRECRPT1 REVENUES
G/L DATE	JOURNAL TYPE SOURCE					
ACCOUNT 0001-0006-0008 0410-0132				DESCRIPTION: Data Sales		
				BEGINNING BALANCE		
2007/03/05	700798	RA		Data Sales	3,000.00	1,480.00-
2007/03/09	700910	RA		Data Sales		100.00-
2007/03/15	700987	RA		Data Sales		80.00-
2007/03/28	701121	RA		Data Sales		200.00-
						100.00-
						480.00-
ACCOUNT 0001-0006-0008 0410-0132 / MARCH TOTAL						
				ENDING BALANCE		1,960.00-

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RECORDER REVENUE ACCOUNTS 3/01/2007 - 4/02/2007

RRECRPT1

G/L DATE JOURNAL TYPE SOURCE TRANSACTION DESCRIPTION

BUDGET

REVENUES

=====					BUDGET	REVENUES
ACCOUNT 0001-0006-0008	0410-0195			DESCRIPTION: Rental Hsg Support Progra		
				BEGINNING BALANCE	35,000.00	4,535.00-
2007/03/01	700747	RA	Hsg sppt	Rental Hsg Support Progra		118.00-
2007/03/02	700773	RA	Hsg sppt	Rental Hsg Support Progra		120.00-
2007/03/05	700798	RA	Hsg sppt	Rental Hsg Support Progra		95.00-
2007/03/06	700817	RA	Hsg sppt	Rental Hsg Support Progra		115.00-
2007/03/07	700865	RA	Hsg sppt	Rental Hsg Support Progra		116.00-
2007/03/08	700889	RA	Hsg sppt	Rental Hsg Support Progra		110.00-
2007/03/09	700910	RA	Hsg sppt	Rental Hsg Support Progra		115.00-
2007/03/12	700924	RA	Hsg sppt	Rental Hsg Support Progra		176.00-
2007/03/13	700940	RA	Hsg sppt	Rental Hsg Support Progra		132.00-
2007/03/14	700964	RA	Hsg sppt	Rental Hsg Support Progra		103.00-
2007/03/15	700987	RA	Hsg sppt	Rental Hsg Support Progra		109.00-
2007/03/16	700993	RA	Hsg sppt	Rental Hsg Support Progra		133.00-
2007/03/19	701004	RA	Hsg sppt	Rental Hsg Support Progra		114.00-
2007/03/20	701020	RA	Hsg sppt	Rental Hsg Support Progra		128.00-
2007/03/22	701064	RA	Hsg sppt	Rental Hsg Support Progra		91.00-
2007/03/22	701064	RA	Hsg sppt	Rental Hsg Support Progra		120.00-
2007/03/23	701072	RA	Hsg sppt	Rental Hsg Support Progra		98.00-
2007/03/26	701082	RA	Hsg sppt	Rental Hsg Support Progra		120.00-
2007/03/27	701103	RA	Hsg sppt	Rental Hsg Support Progra		115.00-
2007/03/28	701121	RA	Hsg sppt	Rental Hsg Support Progra		115.00-
2007/03/29	701130	RA	Hsg sppt	Rental Hsg Support Progra		112.00-
2007/03/30	701138	RA	Hsg sppt	Rental Hsg Support Progra		127.00-
ACCOUNT 0001-0006-0008 0410-0195 / MARCH TOTAL						2,582.00-
2007/04/02	701153	RA	Hsg sppt	Rental Hsg Support Progra		94.00-
ACCOUNT 0001-0006-0008 0410-0195 / APRIL TOTAL						94.00-
ENDING BALANCE						7,211.00-
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RECORDER REVENUE ACCOUNTS 3/01/2007 - 4/02/2007

RRECRPT1

G/L DATE JOURNAL TYPE SOURCE TRANSACTION DESCRIPTION

BUDGET

REVENUES

=====					BUDGET	REVENUES
ACCOUNT 0137-0006-0008	0410-0089			DESCRIPTION: Document Storage Fees		
				BEGINNING BALANCE	120,000.00	15,294.00-
2007/03/01	700747	RA	Recorder D	Recorder Document Storage		366.00-
2007/03/01	700747	RA	Doc St Ch	Document Storage Charges		3.00-
2007/03/02	700773	RA	Recorder D	Recorder Document Storage		360.00-
2007/03/05	700798	RA	Recorder D	Recorder Document Storage		315.00-
2007/03/06	700817	RA	Recorder D	Recorder Document Storage		360.00-
2007/03/06	700817	RA	Doc St Ch	Document Storage Charges		21.00-
2007/03/07	700865	RA	Recorder D	Recorder Document Storage		357.00-
2007/03/08	700889	RA	Recorder D	Recorder Document Storage		366.00-
2007/03/09	700910	RA	Recorder D	Recorder Document Storage		384.00-
2007/03/09	700910	RA	Doc St Ch	Document Storage Charges		3.00-
2007/03/12	700924	RA	Recorder D	Recorder Document Storage		570.00-
2007/03/12	700924	RA	Doc St Ch	Document Storage Charges		21.00-
2007/03/13	700940	RA	Recorder D	Recorder Document Storage		429.00-
2007/03/14	700964	RA	Recorder D	Recorder Document Storage		420.00-
2007/03/14	700964	RA	Doc St Ch	Document Storage Charges		6.00-
2007/03/15	700987	RA	Recorder D	Recorder Document Storage		366.00-
2007/03/16	700993	RA	Recorder D	Recorder Document Storage		438.00-
2007/03/16	700993	RA	Doc St Ch	Document Storage Charges		15.00-
2007/03/19	701004	RA	Recorder D	Recorder Document Storage		393.00-
2007/03/19	701004	RA	Doc St Ch	Document Storage Charges		3.00-
2007/03/20	701020	RA	Recorder D	Recorder Document Storage		411.00-
2007/03/20	701020	RA	Doc St Ch	Document Storage Charges		60.00-
2007/03/22	701064	RA	Recorder D	Recorder Document Storage		303.00-
2007/03/22	701064	RA	Doc St Ch	Document Storage Charges		15.00-
2007/03/22	701064	RA	Recorder D	Recorder Document Storage		402.00-
2007/03/23	701072	RA	Recorder D	Recorder Document Storage		369.00-
2007/03/23	701072	RA	Doc St Ch	Document Storage Charges		3.00-
2007/03/26	701082	RA	Recorder D	Recorder Document Storage		390.00-
2007/03/27	701103	RA	Recorder D	Recorder Document Storage		375.00-
2007/03/28	701121	RA	Recorder D	Recorder Document Storage		360.00-
2007/03/29	701130	RA	Recorder D	Recorder Document Storage		363.00-
2007/03/29	701130	RA	Doc St Ch	Document Storage Charges		3.00-
2007/03/30	701138	RA	Recorder D	Recorder Document Storage		405.00-
2007/03/30	701138	RA	Doc St Ch	Document Storage Charges		15.00-
ACCOUNT 0137-0006-0008 0410-0089 / MARCH TOTAL						8,670.00-
2007/04/02	701153	RA	Recorder D	Recorder Document Storage		306.00-
ACCOUNT 0137-0006-0008 0410-0089 / APRIL TOTAL						306.00-
ENDING BALANCE						24,270.00-
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RECORDER REVENUE ACCOUNTS 3/01/2007 - 4/02/2007
G/L DATE JOURNAL TYPE SOURCE TRANSACTION DESCRIPTION

BUDGET RRECRPT1
REVENUES

ACCOUNT 0137-0006-0008 0410-0181

DESCRIPTION: GIS Document Fees
BEGINNING BALANCE

.00 5,098.00-

2007/03/01	700747	RA	Rec-GIS DS	Recorder-GIS Doc Storage	122.00-
2007/03/01	700747	RA	GIS Doc Ch	GIS Document Storage Char	1.00-
2007/03/02	700773	RA	Rec-GIS DS	Recorder-GIS Doc Storage	120.00-
2007/03/05	700798	RA	Rec-GIS DS	Recorder-GIS Doc Storage	105.00-
2007/03/06	700817	RA	Rec-GIS DS	Recorder-GIS Doc Storage	120.00-
2007/03/06	700817	RA	GIS Doc Ch	GIS Document Storage Char	7.00-
2007/03/07	700865	RA	Rec-GIS DS	Recorder-GIS Doc Storage	119.00-
2007/03/08	700889	RA	Rec-GIS DS	Recorder-GIS Doc Storage	122.00-
2007/03/09	700910	RA	Rec-GIS DS	Recorder-GIS Doc Storage	128.00-
2007/03/09	700910	RA	GIS Doc Ch	GIS Document Storage Char	1.00-
2007/03/12	700924	RA	Rec-GIS DS	Recorder-GIS Doc Storage	190.00-
2007/03/12	700924	RA	GIS Doc Ch	GIS Document Storage Char	7.00-
2007/03/13	700940	RA	Rec-GIS DS	Recorder-GIS Doc Storage	143.00-
2007/03/14	700964	RA	Rec-GIS DS	Recorder-GIS Doc Storage	140.00-
2007/03/14	700964	RA	GIS Doc Ch	GIS Document Storage Char	2.00-
2007/03/15	700987	RA	Rec-GIS DS	Recorder-GIS Doc Storage	122.00-
2007/03/16	700993	RA	Rec-GIS DS	Recorder-GIS Doc Storage	146.00-
2007/03/16	700993	RA	GIS Doc Ch	GIS Document Storage Char	5.00-
2007/03/19	701004	RA	Rec-GIS DS	Recorder-GIS Doc Storage	131.00-
2007/03/19	701004	RA	GIS Doc Ch	GIS Document Storage Char	1.00-
2007/03/20	701020	RA	Rec-GIS DS	Recorder-GIS Doc Storage	137.00-
2007/03/20	701020	RA	GIS Doc Ch	GIS Document Storage Char	20.00-
2007/03/22	701064	RA	Rec-GIS DS	Recorder-GIS Doc Storage	101.00-
2007/03/22	701064	RA	GIS Doc Ch	GIS Document Storage Char	5.00-
2007/03/22	701064	RA	Rec-GIS DS	Recorder-GIS Doc Storage	134.00-
2007/03/23	701072	RA	Rec-GIS DS	Recorder-GIS Doc Storage	123.00-
2007/03/23	701072	RA	GIS Doc Ch	GIS Document Storage Char	1.00-
2007/03/26	701082	RA	Rec-GIS DS	Recorder-GIS Doc Storage	130.00-
2007/03/27	701103	RA	Rec-GIS DS	Recorder-GIS Doc Storage	125.00-
2007/03/28	701121	RA	Rec-GIS DS	Recorder-GIS Doc Storage	120.00-
2007/03/29	701130	RA	Rec-GIS DS	Recorder-GIS Doc Storage	121.00-
2007/03/29	701130	RA	GIS Doc Ch	GIS Document Storage Char	1.00-
2007/03/30	701138	RA	Rec-GIS DS	Recorder-GIS Doc Storage	135.00-
2007/03/30	701138	RA	GIS Doc Ch	GIS Document Storage Char	5.00-

ACCOUNT 0137-0006-0008 0410-0181 / MARCH TOTAL

2,890.00-

2007/04/02 701153 RA Rec-GIS DS Recorder-GIS Doc Storage

102.00-

ACCOUNT 0137-0006-0008 0410-0181 / APRIL TOTAL

102.00-

ENDING BALANCE

8,090.00-

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RECORDER REVENUE ACCOUNTS

3/01/2007 - 4/02/2007

RRECRPT1

G/L DATE JOURNAL TYPE SOURCE TRANSACTION DESCRIPTION

BUDGET

REVENUES

ACCOUNT 0167-0006-0008 0410-0181

DESCRIPTION: GIS Document Fees

G/L DATE	JOURNAL	TYPE	SOURCE	TRANSACTION DESCRIPTION	BUDGET	REVENUES
				BEGINNING BALANCE	220,000.00	25,127.00-
2007/03/01	700747	RA	Rec GIS Fu	Recorder-GIS Fund		610.00-
2007/03/01	700747	RA	GIS Fd Ch	GIS Fund Charges		2.00-
2007/03/02	700773	RA	Rec GIS Fu	Recorder-GIS Fund		600.00-
2007/03/05	700798	RA	Rec GIS Fu	Recorder-GIS Fund		525.00-
2007/03/06	700817	RA	Rec GIS Fu	Recorder-GIS Fund		600.00-
2007/03/06	700817	RA	GIS Fd Ch	GIS Fund Charges		14.00-
2007/03/07	700865	RA	Rec GIS Fu	Recorder-GIS Fund		595.00-
2007/03/08	700889	RA	Rec GIS Fu	Recorder-GIS Fund		610.00-
2007/03/09	700910	RA	Rec GIS Fu	Recorder-GIS Fund		640.00-
2007/03/09	700910	RA	GIS Fd Ch	GIS Fund Charges		2.00-
2007/03/12	700924	RA	Rec GIS Fu	Recorder-GIS Fund		950.00-
2007/03/12	700924	RA	GIS Fd Ch	GIS Fund Charges		14.00-
2007/03/13	700940	RA	Rec GIS Fu	Recorder-GIS Fund		715.00-
2007/03/14	700964	RA	Rec GIS Fu	Recorder-GIS Fund		700.00-
2007/03/14	700964	RA	GIS Fd Ch	GIS Fund Charges		4.00-
2007/03/15	700987	RA	Rec GIS Fu	Recorder-GIS Fund		610.00-
2007/03/16	700993	RA	Rec GIS Fu	Recorder-GIS Fund		730.00-
2007/03/16	700993	RA	GIS Fd Ch	GIS Fund Charges		10.00-
2007/03/19	701004	RA	Rec GIS Fu	Recorder-GIS Fund		655.00-
2007/03/19	701004	RA	GIS Fd Ch	GIS Fund Charges		2.00-
2007/03/20	701020	RA	Rec GIS Fu	Recorder-GIS Fund		685.00-
2007/03/20	701020	RA	GIS Fd Ch	GIS Fund Charges		40.00-
2007/03/22	701064	RA	Rec GIS Fu	Recorder-GIS Fund		505.00-
2007/03/22	701064	RA	GIS Fd Ch	GIS Fund Charges		10.00-
2007/03/22	701064	RA	Rec GIS Fu	Recorder-GIS Fund		670.00-
2007/03/23	701072	RA	Rec GIS Fu	Recorder-GIS Fund		615.00-
2007/03/23	701072	RA	GIS Fd Ch	GIS Fund Charges		2.00-
2007/03/26	701082	RA	Rec GIS Fu	Recorder-GIS Fund		650.00-
2007/03/27	701103	RA	Rec GIS Fu	Recorder-GIS Fund		625.00-
2007/03/28	701121	RA	Rec GIS Fu	Recorder-GIS Fund		600.00-
2007/03/29	701130	RA	Rec GIS Fu	Recorder-GIS Fund		605.00-
2007/03/29	701130	RA	GIS Fd Ch	GIS Fund Charges		2.00-
2007/03/30	701138	RA	Rec GIS Fu	Recorder-GIS Fund		675.00-
2007/03/30	701138	RA	GIS Fd Ch	GIS Fund Charges		10.00-

ACCOUNT 0167-0006-0008 0410-0181 / MARCH TOTAL

14,282.00-

2007/04/02 701153 RA Rec GIS Fu Recorder-GIS Fund

510.00-

ACCOUNT 0167-0006-0008 0410-0181 / APRIL TOTAL

510.00-

ENDING BALANCE

39,919.00-

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STATE STAMP INVENTORY AND RECEIPTS TO GENERAL LEDGER FOR MARCH 2007					
RECORDER			GENERAL LEDGER Acct# 0151-0126-0001		
Inventory as of 02/28/07	11,128.65	A	General ledger inventory as of 02/28/07	81,643.00	I
Inventory purchases for March 2007	155,558.00	B	Inventory purchases	88,069.00	J
Less stamps damaged or issued in error for March 2007		C			
Less inventory as of 03/30/07	(86,140.15)	D	Less general ledger as of 03/30/07	(89,827.50)	K
Total Receipts for March 2007	80,546.50	E=SUM(A:D)			L
Plus 02/28/07 receipts	2,351.00	F			
Less 03/30/07 receipts	(3,013.00)	G			
Total	79,884.50	H=SUM(E:G)	Total	79,884.50	M=SUM(I:L)
B = Amount includes an IDOR credit of \$0.00					
C = Stamps were voided and will be or have been submitted to IDOR for credit					
F = Receipts for the last business day of previous month					
G = Receipts for the last business day of report month					
Adjustments are made by F & G because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the General Ledger.					
DON EVERHART					
CHIEF DEPUTY RECORDER					

4/06/07

RECORDER TRANSACTIONS LISTING 3/01/2007 - 4/02/2007

RRECRPT2

TRAN JRN

G/L	DATE	JOURNAL	TYPE	TYPE	SOURCE	DESCRIPTION	DEBIT AMOUNT	CREDIT AMOUNT	ACTUAL BALANCE
ACCOUNT:0151	0126-0001	Stamp Inventory						FISCAL YEAR TO DATE:	81,643.00
	2007/03/01	700747	RA	JE	State RevS	State Rev Stamp Sales		2,351.00	79,292.00
	2007/03/02	700773	RA	JE	State RevS	State Rev Stamp Sales		365.00	78,927.00
	2007/03/05	700798	RA	JE	State RevS	State Rev Stamp Sales		1,986.50	76,940.50
	2007/03/06	700817	RA	JE	State RevS	State Rev Stamp Sales		2,319.00	74,621.50
	2007/03/07	700865	RA	JE	State RevS	State Rev Stamp Sales		2,566.50	72,055.00
	2007/03/08	700889	RA	JE	State RevS	State Rev Stamp Sales		3,464.50	68,590.50
	2007/03/09	700910	RA	JE	State RevS	State Rev Stamp Sales		1,414.00	67,176.50
	2007/03/12	700924	RA	JE	State RevS	State Rev Stamp Sales		4,863.00	62,313.50
	2007/03/13	700940	RA	JE	State RevS	State Rev Stamp Sales		3,740.00	58,573.50
	2007/03/14	700964	RA	JE	State RevS	State Rev Stamp Sales		2,746.50	55,827.00
	2007/03/15	700987	RA	JE	State RevS	State Rev Stamp Sales		1,761.00	54,066.00
	2007/03/16	700993	RA	JE	State RevS	State Rev Stamp Sales		1,889.00	52,177.00
	2007/03/19	701004	RA	JE	State RevS	State Rev Stamp Sales		3,384.00	48,793.00
	2007/03/20	701020	RA	JE	State RevS	State Rev Stamp Sales		2,922.50	45,870.50
	2007/03/22	701064	RA	JE	State RevS	State Rev Stamp Sales		1,167.50	44,703.00
	2007/03/22	701064	RA	JE	State RevS	State Rev Stamp Sales		4,948.00	39,755.00
	2007/03/23	701072	RA	JE	State RevS	State Rev Stamp Sales		5,310.00	34,445.00
	2007/03/26	701082	RA	JE	State RevS	State Rev Stamp Sales		1,942.50	32,502.50
	2007/03/27	701099	AP	JE	AcctsPaybl	ILLINOIS D RECORDER/REAL	88,069.00		120,571.50
	2007/03/27	701103	RA	JE	State RevS	State Rev Stamp Sales		20,571.00	100,000.50
	2007/03/28	701121	RA	JE	State RevS	State Rev Stamp Sales		2,044.50	97,956.00
	2007/03/29	701130	RA	JE	State RevS	State Rev Stamp Sales		5,167.50	92,788.50
	2007/03/30	701138	RA	JE	State RevS	State Rev Stamp Sales		2,961.00	89,827.50
ACCOUNT:0151	0126-0001				MARCH TOTAL		88,069.00	79,884.50	89,827.50
	2007/04/02	701153	RA	JE	State RevS	State Rev Stamp Sales		3,013.00	86,814.50
ACCOUNT:0151	0126-0001				APRIL TOTAL		.00	3,013.00	86,814.50
ACCOUNT	0151	0126-0001			DATE RANGE TOTALS		88,069.00	82,897.50	86,814.50

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DATE	(A) ASCENDING REGISTER	(B) DESCENDING REGISTER	(C) TOTAL OF COLUMNS (A) AND (B)
2/1	54961085	5528215	
2/2	55049485	5439815	
2/5	55256135	5233165	
2/6	55921135	4568165	
2/7	56106085	4383215	
2/8	56535835	3953465	
2/9	56726785	3762515	
2/12	56927285	3562015	
2/14	57238235	3257065	
2/15	57342185	3147115	
2/16	57588785	2900515	
2/19	57823185	2666115	
2/21	58074852	2414415	
2/22	58355235	2134065	
2/23	58720351	1787265	
2/26	58767935	1721365	
2/27	591471335	1342965	
2/28	59376435	112865	

DATE	(A) ASCENDING REGISTER	(B) DESCENDING REGISTER	(C) TOTAL OF COLUMNS (A) AND (B)
3/1	559376435	7861765	567238200
3/1	59412935	7825265	
3/2	59611585	7626615	
3/5	59843485	7394715	
3/6	60100135	7158065	
3/7	60446585	6791615	
3/8	60587985	6450215	
3/9	61074285	613915	
3/12	61448285	5789915	
3/13	61722935	5515265	
3/14	61899035	5339165	
3/15	62087935	5150265	
3/16	62426335	4811865	
3/19	62718585	4519615	
3/20	63213385	4024815	
3/21	63330135	3908065	
3/22	6386135	3377065	
3/23	64055385	3182815	
3/26	66112485	1125715	
3/27	66316935	921265	
3/28	66833685	404515	
3/29	66833685	9211415	576045100
3/29	63129785	8915315	
3/30	67431085	8614015	

Date	End-of-day (EOD) register balance	CREDIT to General Ledger	EOD register +/- (-)	Stamp Purchases
02/01/2007	55,282.15	1,056.00		
02/02/2007	54,398.15	884.00		
02/05/2007	52,331.65	2,066.50		
02/06/2007	45,681.65	6,650.00		
02/07/2007	43,832.15	1,849.50		
02/08/2007	39,534.65	4,297.50		
02/09/2007	37,625.15	1,909.50		
02/12/2007	35,620.15	2,005.00		
02/13/2007	35,620.15	-		
02/14/2007	32,510.65	3,109.50		
02/15/2007	31,471.15	1,039.50		
02/16/2007	29,005.15	2,463.00	3.00	
02/19/2007	29,005.15			
02/20/2007	26,575.65	2,344.00	85.50	
02/21/2007	24,144.15	2,286.50	145.00	
02/22/2007	21,340.65	2,803.50		
02/23/2007	17,872.65	3,182.50	285.50	
02/26/2007	17,213.65	659.00		
02/27/2007	13,479.65	3,579.50	154.50	
02/28/2007	11,128.65	2,351.00		
February Total:		44,536.00	673.50	-
	Day Average:	2,344.00		

don.everhart:
Stamp issued in error (See comment box directly below).

don.everhart:
Stamp issued in error (2/16). Error not discovered until next business day (2/20). Stamp voided & will be submitted to IDOR for credit.
File # 2007-4279 \$88.50

don.everhart:
Stamps issued in error (2/16). Error not discovered until 2/21. Stamps voided & will be submitted to IDOR for credit.
File # 2007-4271 \$73
File # 2007-4772 \$72

don.everhart:
Stamp damaged by PTAX machine. Stamp voided & will be submitted to IDOR for credit.

don.everhart:
Stamp damaged by PTAX machine. Stamp voided & will be submitted to IDOR for credit.

Don Everhart
Chief Deputy Recorder

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Date	End-of-day (EOD) register balance	CREDIT to General Ledger	EOD register + / (-)	Stamp Purchases
03/01/2007	78,252.65	365.00		67,489.00
03/02/2007	76,266.15	1,986.50		
03/05/2007	73,947.15	2,319.00		
03/06/2007	71,380.65	2,566.50		
03/07/2007	67,916.15	3,464.50		
03/08/2007	66,502.15	1,414.00		
03/09/2007	61,639.15	4,863.00		
03/12/2007	57,899.15	3,740.00		
03/13/2007	55,152.65	2,746.50		
03/14/2007	53,391.65	1,761.00		
03/15/2007	51,502.65	1,889.00		
03/16/2007	48,118.65	3,384.00		
03/19/2007	45,196.15	2,922.50		
03/20/2007	40,248.15	4,948.00		
03/21/2007	39,080.65	1,167.50		
03/22/2007	33,770.65	5,310.00		
03/23/2007	31,828.15	1,942.50		
03/26/2007	11,257.15	20,571.00		
03/27/2007	9,212.65	2,044.50		
03/28/2007	4,045.15	5,167.50		
03/29/2007	89,153.15	2,961.00		88,069.00
03/30/2007	86,140.15	3,013.00		
	March Total:	80,546.50	-	155,558.00
	Day Average:	3,661.20		

don.everhart:
 \$ 146.00 IDOR credit (01/17/07)
 \$ 390.00 IDOR credit (01/31/07)
 \$ 66,953.00 purchase

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Don Everhart
 Chief Deputy Recorder

Recorder's Receivable Reconciliation

March 2007

Date		General	Doc Storage	GIS
		0001	0137	0167
3/1/2007	Recorder	1,188.00	924.00	462.00
3/2/2007	General Ledger	1,188.00	924.00	462.00
	Difference	-	-	-
3/2/2007	Recorder	1,188.00	924.00	462.00
3/5/2007	General Ledger	1,188.00	924.00	462.00
	Difference	-	-	-
3/5/2007	Recorder	1,113.00	868.00	434.00
3/6/2007	General Ledger	1,113.00	868.00	434.00
	Difference	-	-	-
3/6/2007	Recorder	1,113.00	868.00	434.00
3/7/2007	General Ledger	1,113.00	868.00	434.00
	Difference	-	-	-
3/7/2007	Recorder	1,113.00	868.00	434.00
3/8/2007	General Ledger	1,113.00	868.00	434.00
	Difference	-	-	-
3/8/2007	Recorder	1,118.00	872.00	436.00
3/9/2007	General Ledger	1,118.00	872.00	436.00
	Difference	-	-	-
3/9/2007	Recorder	1,131.00	880.00	440.00
3/12/2007	General Ledger	1,131.00	880.00	440.00
	Difference	-	-	-
3/12/2007	Recorder	1,131.00	880.00	440.00
3/13/2007	General Ledger	1,131.00	880.00	440.00
	Difference	-	-	-
3/13/2007	Recorder	1,142.00	888.00	444.00
3/14/2007	General Ledger	1,142.00	888.00	444.00
	Difference	-	-	-
3/14/2007	Recorder	1,142.00	888.00	444.00
3/15/2007	General Ledger	1,142.00	888.00	444.00
	Difference	-	-	-
3/15/2007	Recorder	1,167.00	908.00	454.00
3/16/2007	General Ledger	1,167.00	908.00	454.00
	Difference	-	-	-
3/16/2007	Recorder	1,172.00	912.00	456.00
3/19/2007	General Ledger	1,172.00	912.00	456.00
	Difference	-	-	-

Recorder's Receivable Reconciliation

March 2007

<u>Date</u>		<u>General</u> <u>0001</u>	<u>Doc Storage</u> <u>0137</u>	<u>GIS</u> <u>0167</u>
3/19/2007	Recorder	1,293.75	992.00	496.00
3/20/2007	General Ledger	1,293.75	992.00	496.00
	Difference	-	-	-
3/20/2007	Recorder	1,273.75	976.00	488.00
3/21/2007	General Ledger	1,293.75	992.00	496.00
	Difference	(20.00)	(16.00)	(8.00)
3/21/2007	Recorder	1,298.75	996.00	498.00
3/22/2007	General Ledger	1,298.75	996.00	498.00
	Difference	-	-	-
3/22/2007	Recorder	1,303.75	1,000.00	500.00
3/23/2007	General Ledger	1,303.75	1,000.00	500.00
	Difference	-	-	-
3/23/2007	Recorder	1,303.75	1,000.00	500.00
3/26/2007	General Ledger	1,303.75	1,000.00	500.00
	Difference	-	-	-
3/26/2007	Recorder	1,303.75	1,000.00	500.00
3/27/2007	General Ledger	1,303.75	1,000.00	500.00
	Difference	-	-	-
3/27/2007	Recorder	1,303.75	1,000.00	500.00
3/28/2007	General Ledger	1,303.75	1,000.00	500.00
	Difference	-	-	-
3/28/2007	Recorder	1,289.75	988.00	494.00
3/29/2007	General Ledger	1,289.75	988.00	494.00
	Difference	-	-	-
3/29/2007	Recorder	1,315.75	1,008.00	504.00
3/30/2007	General Ledger	1,315.75	1,008.00	504.00
	Difference	-	-	-
3/30/2007	Recorder	1,315.75	1,008.00	504.00
4/2/2007	General Ledger	1,315.75	1,008.00	504.00
	Difference	-	-	-
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> Explanation of differences: 03/20/07 receipts deposited 03/22/07 </div>				
DON EVERHART				
CHIEF DEPUTY RECORDER				

4/06/07

RECORDER TRANSACTIONS LISTING 3/01/2007 - 4/02/2007

RRECRPT2

TRAN JRN

G/L	DATE	JOURNAL	TYPE	TYPE	SOURCE	DESCRIPTION	DEBIT AMOUNT	CREDIT AMOUNT	ACTUAL BALANCE
ACCOUNT:0001	0122-0022	Due From				Recording Chrgs			
								FISCAL YEAR TO DATE:	1,200.75
	2007/03/01	700747	RA	JE	Record Rec	Recorder Receivable		18.75	1,182.00
	2007/03/01	700747	RA	JE	Rec FeeCH	Recording Fee Charges	6.00		1,188.00
	2007/03/06	700817	RA	JE	Record Rec	Recorder Receivable		110.00	1,078.00
	2007/03/06	700817	RA	JE	Rec FeeCH	Recording Fee Charges	35.00		1,113.00
	2007/03/09	700910	RA	JE	Rec FeeCH	Recording Fee Charges	5.00		1,118.00
	2007/03/12	700924	RA	JE	Record Rec	Recorder Receivable		25.00	1,093.00
	2007/03/12	700924	RA	JE	Rec FeeCH	Recording Fee Charges	38.00		1,131.00
	2007/03/14	700964	RA	JE	Rec FeeCH	Recording Fee Charges	11.00		1,142.00
	2007/03/16	700993	RA	JE	Rec FeeCH	Recording Fee Charges	25.00		1,167.00
	2007/03/19	701004	RA	JE	Rec FeeCH	Recording Fee Charges	5.00		1,172.00
	2007/03/20	701020	RA	JE	Copy Fee	Copy Fee Charges	21.75		1,193.75
	2007/03/20	701020	RA	JE	Rec FeeCH	Recording Fee Charges	100.00		1,293.75
	2007/03/22	701064	RA	JE	Rec FeeCH	Recording Fee Charges	25.00		1,318.75
	2007/03/22	701064	RA	JE	Record Rec	Recorder Receivable		20.00	1,298.75
	2007/03/23	701072	RA	JE	Rec FeeCH	Recording Fee Charges	5.00		1,303.75
	2007/03/29	701130	RA	JE	Record Rec	Recorder Receivable		20.00	1,283.75
	2007/03/29	701130	RA	JE	Copy Fee	Copy Fee Charges	1.00		1,284.75
	2007/03/29	701130	RA	JE	Rec FeeCH	Recording Fee Charges	5.00		1,289.75
	2007/03/30	701138	RA	JE	Rec FeeCH	Recording Fee Charges	26.00		1,315.75
ACCOUNT:0001	0122-0022					MARCH TOTAL	308.75	193.75	1,315.75
ACCOUNT	0001	0122-0022				DATE RANGE TOTALS	308.75	193.75	1,315.75

		TRAN JRN							
G/L	DATE	JOURNAL	TYPE	TYPE	SOURCE	DESCRIPTION	DEBIT AMOUNT	CREDIT AMOUNT	ACTUAL BALANCE
ACCOUNT:0137	0122-0022	Due From Recording Chrgs						FISCAL YEAR TO DATE:	924.00
	2007/03/01	700747	RA	JE Stg Rec		Storage Receivable		4.00	920.00
	2007/03/01	700747	RA	JE Doc St Ch		Document Storage Charges	3.00		923.00
	2007/03/01	700747	RA	JE GIS Doc Ch		GIS Document Storage Char	1.00		924.00
	2007/03/06	700817	RA	JE Stg Rec		Storage Receivable		84.00	840.00
	2007/03/06	700817	RA	JE Doc St Ch		Document Storage Charges	21.00		861.00
	2007/03/06	700817	RA	JE GIS Doc Ch		GIS Document Storage Char	7.00		868.00
	2007/03/09	700910	RA	JE Doc St Ch		Document Storage Charges	3.00		871.00
	2007/03/09	700910	RA	JE GIS Doc Ch		GIS Document Storage Char	1.00		872.00
	2007/03/12	700924	RA	JE Stg Rec		Storage Receivable		20.00	852.00
	2007/03/12	700924	RA	JE Doc St Ch		Document Storage Charges	21.00		873.00
	2007/03/12	700924	RA	JE GIS Doc Ch		GIS Document Storage Char	7.00		880.00
	2007/03/14	700964	RA	JE Doc St Ch		Document Storage Charges	6.00		886.00
	2007/03/14	700964	RA	JE GIS Doc Ch		GIS Document Storage Char	2.00		888.00
	2007/03/16	700993	RA	JE Doc St Ch		Document Storage Charges	15.00		903.00
	2007/03/16	700993	RA	JE GIS Doc Ch		GIS Document Storage Char	5.00		908.00
	2007/03/19	701004	RA	JE Doc St Ch		Document Storage Charges	3.00		911.00
	2007/03/19	701004	RA	JE GIS Doc Ch		GIS Document Storage Char	1.00		912.00
	2007/03/20	701020	RA	JE Doc St Ch		Document Storage Charges	60.00		972.00
	2007/03/20	701020	RA	JE GIS Doc Ch		GIS Document Storage Char	20.00		992.00
	2007/03/22	701064	RA	JE Doc St Ch		Document Storage Charges	15.00		1,007.00
	2007/03/22	701064	RA	JE GIS Doc Ch		GIS Document Storage Char	5.00		1,012.00
	2007/03/22	701064	RA	JE Stg Rec		Storage Receivable		16.00	996.00
	2007/03/23	701072	RA	JE Doc St Ch		Document Storage Charges	3.00		999.00
	2007/03/23	701072	RA	JE GIS Doc Ch		GIS Document Storage Char	1.00		1,000.00
	2007/03/29	701130	RA	JE Stg Rec		Storage Receivable		16.00	984.00
	2007/03/29	701130	RA	JE Doc St Ch		Document Storage Charges	3.00		987.00
	2007/03/29	701130	RA	JE GIS Doc Ch		GIS Document Storage Char	1.00		988.00
	2007/03/30	701138	RA	JE Doc St Ch		Document Storage Charges	15.00		1,003.00
	2007/03/30	701138	RA	JE GIS Doc Ch		GIS Document Storage Char	5.00		1,008.00
MARCH TOTAL							224.00	140.00	1,008.00
DATE RANGE TOTALS							224.00	140.00	1,008.00

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TRAN JRN

G/L	DATE	JOURNAL	TYPE	TYPE	SOURCE	DESCRIPTION	DEBIT AMOUNT	CREDIT AMOUNT	ACTUAL BALANCE	
=====										
ACCOUNT:0167	0122-0022	Due From Recording Chrgs					FISCAL YEAR TO DATE:			462.00
	2007/03/01	700747	RA	JE	GIS Rec	GIS Receivable		2.00	460.00	
	2007/03/01	700747	RA	JE	GIS Fd Ch	GIS Fund Charges	2.00		462.00	
	2007/03/06	700817	RA	JE	GIS Rec	GIS Receivable		42.00	420.00	
	2007/03/06	700817	RA	JE	GIS Fd Ch	GIS Fund Charges	14.00		434.00	
	2007/03/09	700910	RA	JE	GIS Fd Ch	GIS Fund Charges	2.00		436.00	
	2007/03/12	700924	RA	JE	GIS Rec	GIS Receivable		10.00	426.00	
	2007/03/12	700924	RA	JE	GIS Fd Ch	GIS Fund Charges	14.00		440.00	
	2007/03/14	700964	RA	JE	GIS Fd Ch	GIS Fund Charges	4.00		444.00	
	2007/03/16	700993	RA	JE	GIS Fd Ch	GIS Fund Charges	10.00		454.00	
	2007/03/19	701004	RA	JE	GIS Fd Ch	GIS Fund Charges	2.00		456.00	
	2007/03/20	701020	RA	JE	GIS Fd Ch	GIS Fund Charges	40.00		496.00	
	2007/03/22	701064	RA	JE	GIS Fd Ch	GIS Fund Charges	10.00		506.00	
	2007/03/22	701064	RA	JE	GIS Rec	GIS Receivable		8.00	498.00	
	2007/03/23	701072	RA	JE	GIS Fd Ch	GIS Fund Charges	2.00		500.00	
	2007/03/29	701130	RA	JE	GIS Rec	GIS Receivable		8.00	492.00	
	2007/03/29	701130	RA	JE	GIS Fd Ch	GIS Fund Charges	2.00		494.00	
	2007/03/30	701138	RA	JE	GIS Fd Ch	GIS Fund Charges	10.00		504.00	

ACCOUNT:0167	0122-0022	MARCH TOTAL						112.00	70.00	504.00

ACCOUNT	0167	0122-0022	DATE RANGE TOTALS					112.00	70.00	504.00



PeggyAnn Milton
McLean County Clerk

(309) 888-5190
Fax (309) 888-5932
115 E Washington Street, Room 102
PO Box 2400
Bloomington, IL 61702-2400
Website: www.mcleancountyil.gov/countyclerk

DATE: May 1, 2007
TO: Matt Sorensen, Chairman
Honorable Members of the Finance Committee
FROM: PeggyAnn Milton
RE: Precinct Splits *PeggyAnn Milton*

According to 10 ILCS 5/11-2, at its regular meeting in June, the County Board is to split precincts that have grown too large. We are proposing splitting or restructuring the following precincts:

Current:

Normal 8
Normal 18
Normal 23
Normal 26

Will Become:

Normal 8E and Normal 8W
Normal 18E and Normal 18W
Normal 23A and Normal 23B
Normal 26 and Normal 27

Old Town
Randolph Township
Bloomington Township

Old Town 1 and Old Town 2
Restructuring and adding fourth precinct
Combining Bloomington 3 and 4 and restructuring
Bloomington 1 and 2

All of the above reorganization has been approved by the appropriate Township Supervisor.

I have attached the legal descriptions and maps for the splits occurring in Normal Township but we are still gathering information the others.

Thank you.

Enclosures

"We look forward to serving you."

PRECINCT 8W: PT SEC 28-24-2E - BEG INT C/L'S ADELAIDE & GREGORY STS, S TO C/L COLLEGE AVE, E ALG COLLEGE AVE C/L TO C/L MAIN ST, S TO C/L DALE ST., E TO C/L UNIVERSITY ST, N TO C/L LOCUST ST, W TO C/L OF MAIN ST, N TO C/L OF GREGORY ST, NW ALG C/L OF GREGORY ST TO POB

PRECINCT 8E: PT SEC 28-24-2E - BEG INT C/L'S DALE & UNIVERSITY STS, S TO C.M. & W. RR, NE TO W'LY EXT OF PHOENIX AVE C/L, W TO C/L FELL AVE, N TO C/L MULBERRY ST, W TO C/L SCHOOL ST, N TO C/L LOCUST ST, W TO C/L UNIVERSITY ST, S TO POB

PRECINCT 18W: PT SECS 23, 24, 25 & 26-24-2E – BEG INT C/L'S VETERAN'S PKWY & COLLEGE AVE, E TO C/L HERSHEY RD, NW ALG C/L HERSHEY RD TO C/L RAAB RD, W ALG W'LY EXT RAAB RD C/L TO C/L OLD ROUTE 66, SW ALG C/L OLD ROUTE 66 TO C/L VETERAN'S PKWY, SW ALG C/L VETERAN'S PKWY TO POB

PRECINCT 18E: PT SECS 13 & 24-24-2E – BEG INT C/L'S FORT JESSE RD & HERSHEY RD, E TO C/L AIRPORT RD, N TO C/L OLD ROUTE 66, SW TO W'LY EXT OF RAAB RD C/L, E TO C/L HERSHEY RD, S TO POB

PRECINCT 23A: PT SECS 4,5,6,7,8,9,16,17,18,19 & 20-24-2E-BEG INT C/L'S GREGORY ST & ADELAIDE ST, N ALG N'LY EXT C/L ADELAIDE ST TO C/L ORLANDO AVE, E TO C/L MAIN ST, N TO C/L 2000 NORTH RD, W TO C/L 1200 EAST RD, S TO C/L GREGORY ST, E TO POB

PRECINCT 23B: PT SECS 21 & 28-24-2E – BEG INT C/L'S GREGORY & MAIN STS, N TO C/L ORLANDO AVE, W TO EXT C/L ADELAIDE ST, S TO C/L GREGORY ST, SE ALG C/L GREGORY ST TO POB

PRECINCT 26: PT SECS 13, 14 & 23-24-2E - BEG INT C/L'S NORTHTOWN RD & TOWANDA AVE, SE ALG C/L TOWANDA AVE TO C/L US BR 66, NE TO C/L NORTHTOWN RD, W TO POB

PRECINCT 27: SECS 1, 2, 11 & 12-24-2E

COUNTY OF McLEAN VOTER PRECINCTS

NORMAL PRECINCT: 08 E



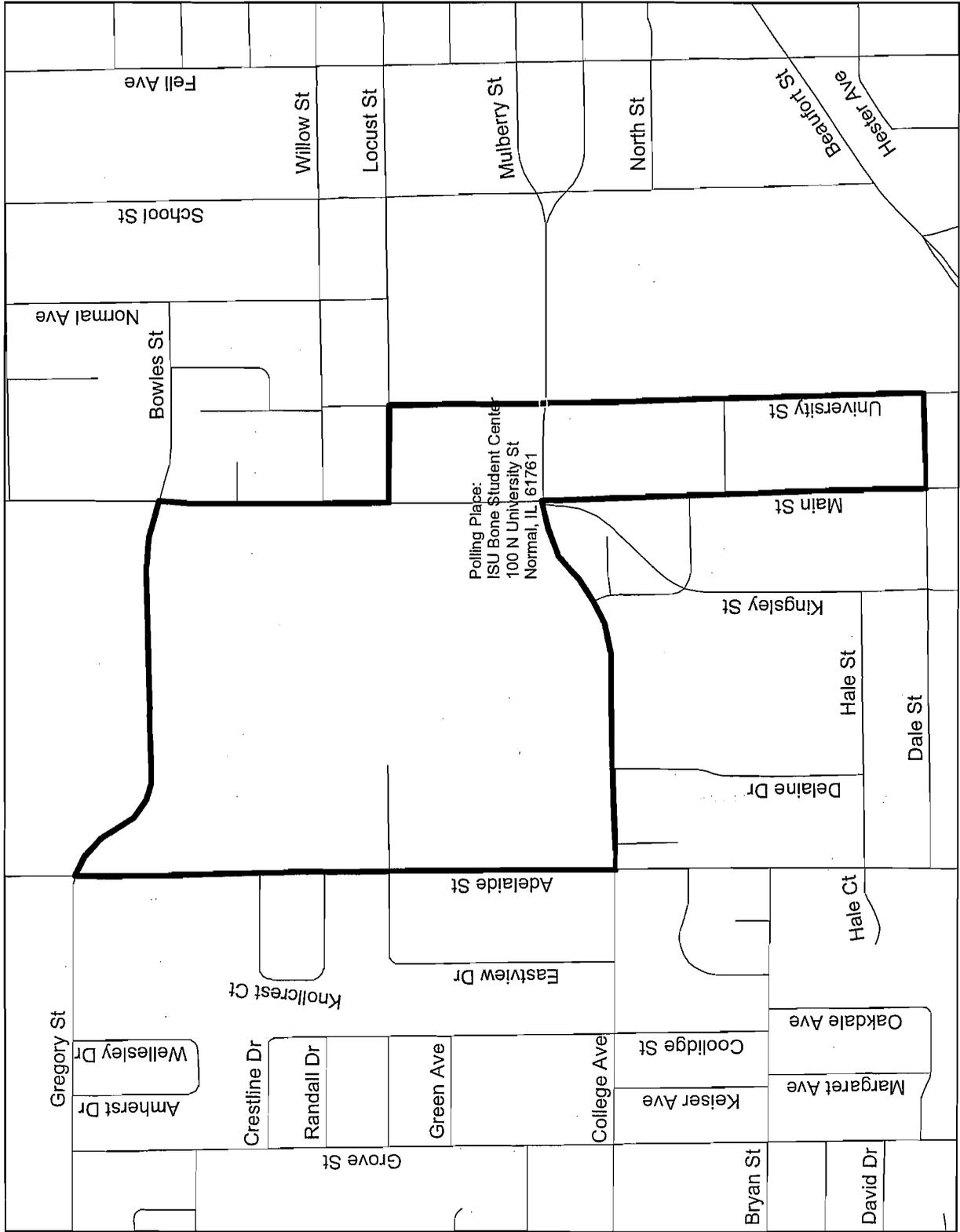
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Legend

-  County Streets
-  County Precincts

COUNTY OF MCLEAN VOTER PRECINCTS

NORMAL PRECINCT: 08 W

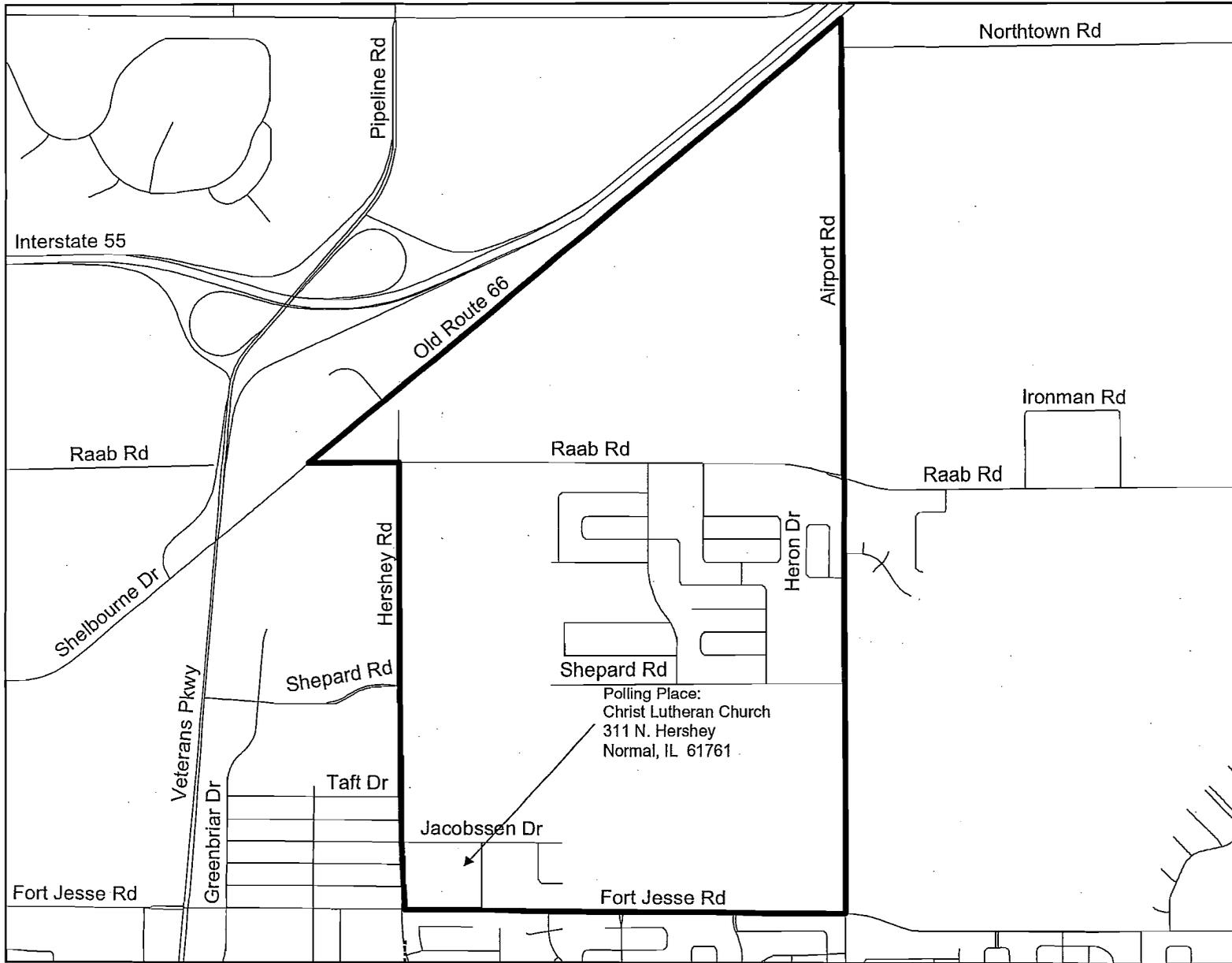


Legend

- County Streets
- County Precincts

COUNTY OF McLEAN VOTER PRECINCTS

NORMAL PRECINCT: 18 E



70

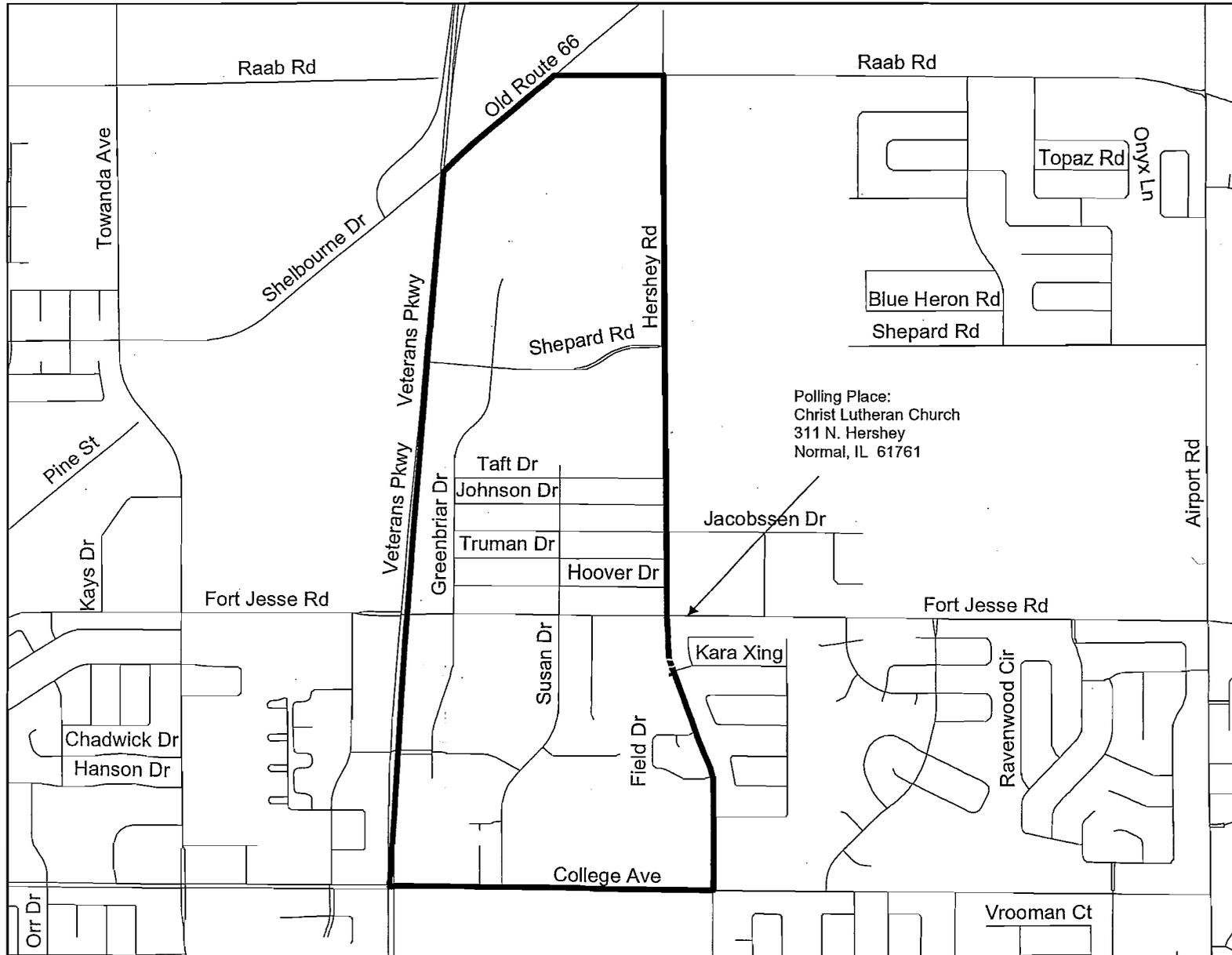
Legend

— County Streets

▬ County Precincts

COUNTY OF McLEAN VOTER PRECINCTS

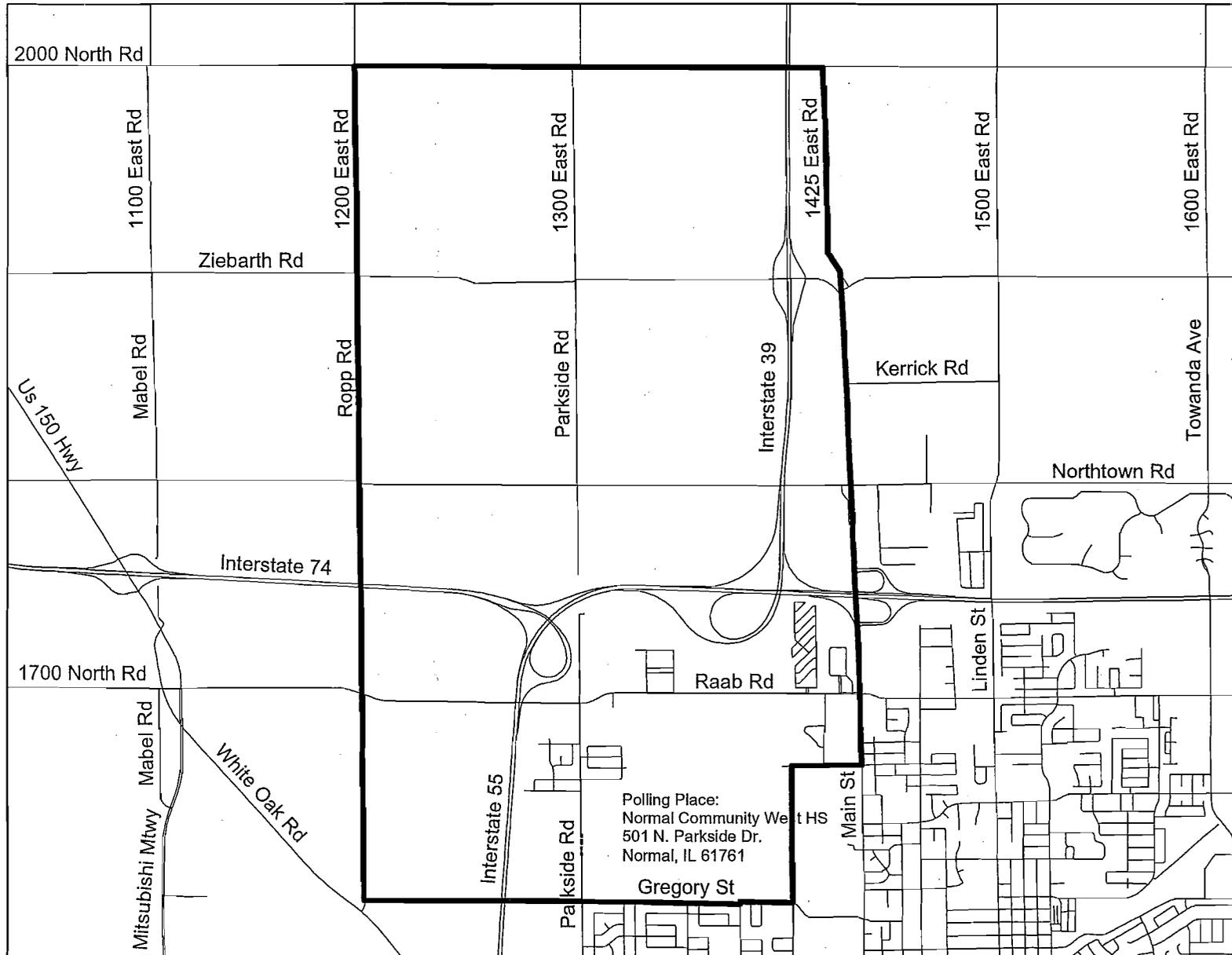
NORMAL PRECINCT: 18 W



71

COUNTY OF McLEAN VOTER PRECINCTS

NORMAL PRECINCT: 23 A



72

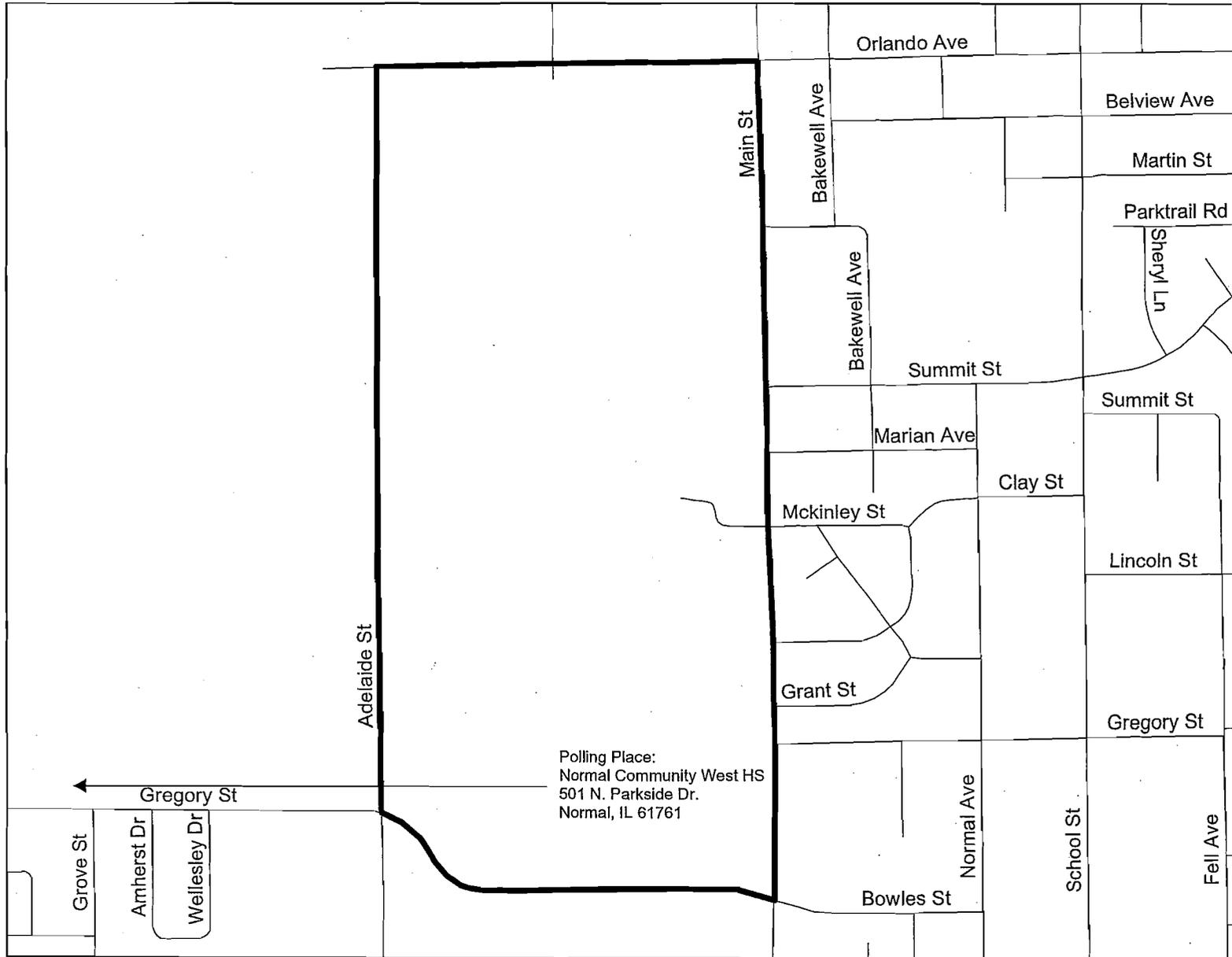
Legend

— County Streets

▭ County Precincts

COUNTY OF McLEAN VOTER PRECINCTS

NORMAL PRECINCT: 23 B



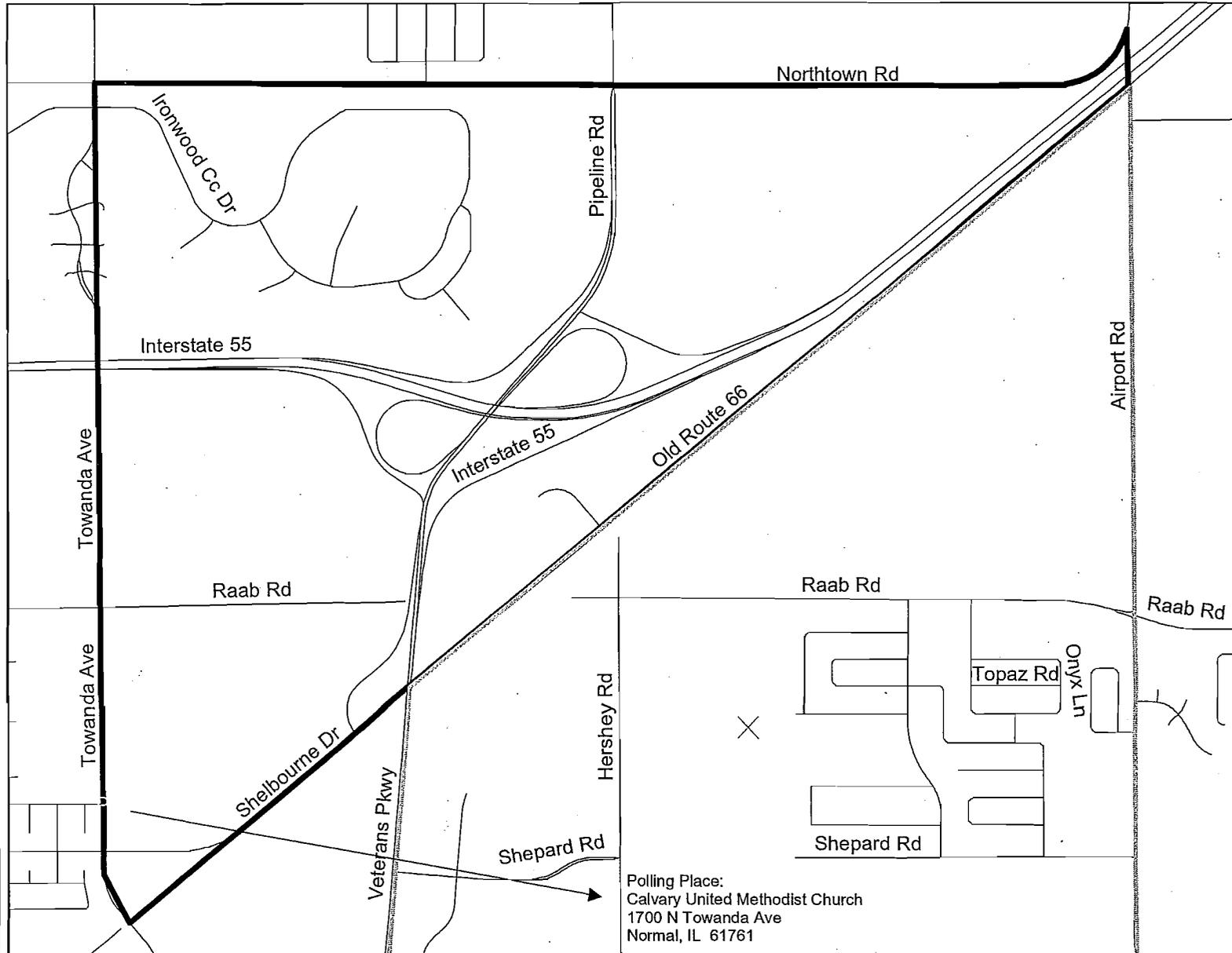
73

Legend

-  County Streets
-  County Precincts

COUNTY OF McLEAN VOTER PRECINCTS

NORMAL PRECINCT: 26



74

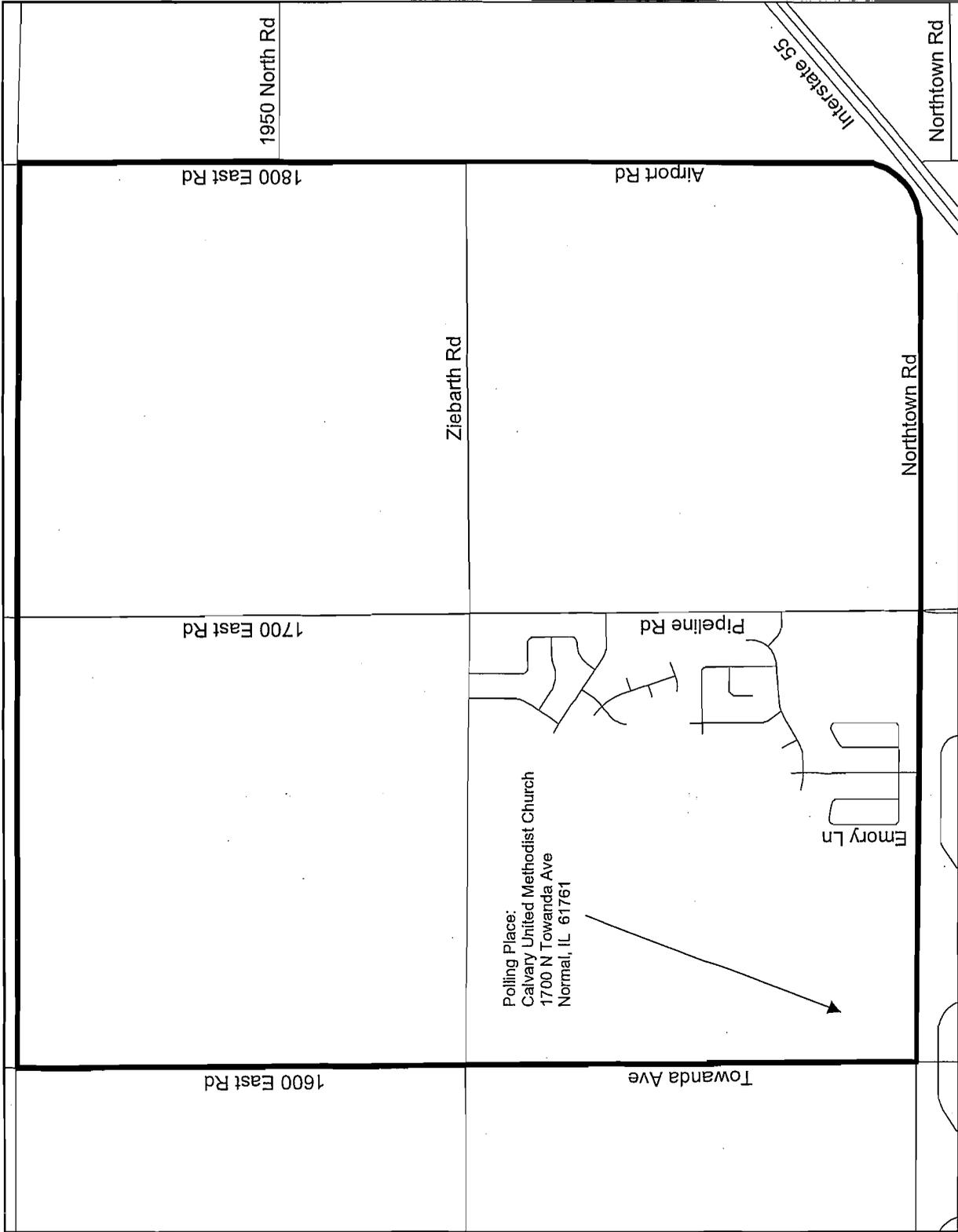
Legend

- County Streets
- County Precincts

Polling Place:
 Calvary United Methodist Church
 1700 N Towanda Ave
 Normal, IL 61761

COUNTY OF MCLEAN VOTER PRECINCTS

NORMAL PRECINCT: 27



Polling Place:
 Calvary United Methodist Church
 1700 N Towanda Ave
 Normal, IL 61761

Legend

-  County Streets
-  County Precincts



PeggyAnn Milton
McLean County Clerk

(309) 888-5190
Fax (309) 888-5932
115 E Washington Street, Room 102
PO Box 2400
Bloomington, IL 61702-2400
Website: www.mcleancountyil.gov/countyclerk

DATE: May 1, 2007

TO: Matt Sorensen, Chairman
Honorable Members of the Finance Committee

FROM: PeggyAnn Milton 

RE: NACo Prescription Drug Discount Card Program

Recently, I became aware of a wonderful program, the NACo Prescription Drug Discount Card Program. I would like to take a few moments to share with you the benefits regarding such a wonderful program. I believe our County reviewed this program in the past, yet additional information is available regarding a neighboring County that is notable and worth sharing.

Thank you.

Enclosures

"We look forward to serving you."



NACo Prescription Drug Discount Card Program

[Click here to see what counties are saying about the program!](#)

[Click here to read about the program in *County News!*](#)

[Find out what counties in your state participate in NACo's Prescription Drug Card Program.](#)

The NACo Prescription Drug Discount Card program was designed for your uninsured and underinsured county residents. Through a partnership with Caremark, this simple discount card can save an average of 20% off the full retail cost of prescription medication. Here are the key factors that make it a great program;

- **It is easy to participate.** There are no enrollment fees, no forms to fill out, no age or income requirements, and no medical condition restrictions. The entire family is covered with just one card and virtually all commonly prescribed medicine is covered;
- **There are no costs.** There is no cost to the county, county taxpayers, or consumers to participate. Caremark negotiates the discounts directly with participating pharmacies. Neither NACo nor the participating counties receive any revenue from the program;
- **Everyone is eligible.** The discount cards are provided free to residents living in participating NACo member counties across the country. A national network of more than 57,000 retail pharmacies honor the card;
- **Consumers always receive the lowest retail price.** On occasion, pharmacies will price a particular medication lower than the discount rate available with the NACo card. If that occurs, consumers will receive the lower price. Either way, consumers will always receive the best price available.

Your county must be a NACo member to participate!

For questions or to enroll in the program, please contact Andrew Goldschmidt, Director, Membership/Marketing at (202) 942-4221 or agoldschmidt@naco.org.

Related Documents

Please review the documents below relating to the NACo Prescription Drug Discount Card Program. Here you will find two sample press releases, images of the cards and summary points. PLEASE NOTE: The approximate start up time for this program is currently 8-10 weeks. We apologize that we are unable to speed this process, as there are several steps to implement the program. Here's why:

- Once your signed contract is returned to us, it must be signed by both NACo's executive director and by a Caremark executive.
- Proofs of the card must be approved by your county. Cards must then be printed and shipped via UPS ground. This process takes several weeks.
- Participating Caremark pharmacies must be notified of the program. This process also takes several weeks. ***Please review the pharmacy contact information sheet.***

We are excited to bring this member-exclusive program to your county. We will follow up with you as soon as

If your county is interested in participating in the program, please fill out this form and a staff member will contact you.

This form will NOT start the program in your county, it will only let NACo know that your county is interested. You will be contacted once this form is processed.

Prescription Drug Discount Participation Form

Program contracts will be sent out when this form is complete. Please make sure you have filled out all the requested information to receive a contract.



Here is some of the positive feedback NACo has received about the prescription drug discount card program!

If you have a story you would like to share about the program in your county, please e-mail Membership Coordinator Emily Landsman at elandsman@naco.org

Feb. 9, 2007

"This is a wonderful program," said Bradford County Commissioner Nancy Schrader. "We're really excited about this. This is something we can offer the citizens to try to reduce the cost of health care. I don't know why any county wouldn't participate in this program."

Daily Sun Review, Towanda, Penn.

Jan. 24, 2007

"The cards are part of a real simple program," said Linda Sappington, director of the Volunteer Center in Washington County, Utah. "All you need to do is take it out of your wallet and present it to the pharmacist when picking up your prescriptions. We're really anxious to get them out into hands of people who really need them."

Dixie Sun, Dixie State College of Utah

Jan. 3, 2007

The county continues to deliver high-quality services and programs amid increasing demands, doing for people what they cannot do for themselves. A significant example from this past year was the offering by Johnson County government, in partnership with the National Association of Counties, of a discount card program that saves citizens money when they purchase prescription drugs.

Kansas City Star, Kansas

December 22, 2006

Everyone qualifies, and it's free. The discounts even apply to veterinary prescriptions for pets. And there isn't even a cost to the county, which will participate in the program through the National Association of Counties. It sounds too good to be true. But while there is a bit of fine print – the program only covers drugs not already covered by insurance, for example – it appears the discounts are on the up and up. Local officials last week weren't familiar with the details of the program, but said they received glowing reports from other participating counties. Still, being naturally suspicious in this business, we looked into the program in a bit more detail and we still can't find a catch.

The Evening Sun (Hanover, Pennsylvania)

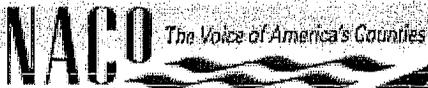
Dec. 8, 2006

It's not every day elected officials get a three-page letter thanking them for something they've done. That day came for Johnson County Commissioner Dolores Furtado recently when she got a letter from a resident who's saved about 50 percent on their prescription medications with a discount card the county started providing a month ago. "I received a three-page handwritten letter detailing the positive impact on a constituent," Johnson County Commissioner Dolores Furtado said at Thursday's County Commission meeting.

The Olathe News, Kansas

[For more testimonials, click here!](#)

[Back](#)



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- Premier Membership Program

- >> NACo Staff
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**NACo Prescription Drug Discount Card Program
Participating Counties**

The list of counties participating in the NACo Prescription Drug Discount Card Program is updated weekly as new counties are joining on a continuous basis.

Select a State to view a list of participating counties within that state.

Submit

Participating Counties in Illinois

- Dekalb County
- DuPage County
- Kankakee County
- Lake County
- McHenry County
- Peoria County

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**McLEAN COUNTY NURSING HOME
ACCRUED EXPENDITURE**

Prt Date: April 23, 2007

	2007 BUDGET	2007 MONTHLY ALLOC	MAR,2007 ACCRUED EXPENSE	YTD ALLOC	ADJUSTED YTD EXPENSE	REMAINING BUDGET	YTD VARIANCE AMOUNT	PER CENT OF BUDGET #REF!	PROJECTED EXPENSE 12/31/07
SALARIES	3,572,075	303,041	311,608	879,737	901,472	2,670,603	21,735	25.24%	3,655,968
IMRF	285,766	24,271	24,929	70,463	72,118	213,648	1,655	25.24%	292,477
MED/LIFE	397,110	12,664	33,727	97,918	97,918	299,192	0	24.66%	397,110
SOC/SEC	273,264	23,209	23,838	67,380	68,963	204,301	1,582	25.24%	279,682
VAC LIAB	30,000	2,548	2,548	7,397	7,397	22,603	0	24.66%	30,000
SELLBACK	0	0	0	0	0	0	0	0.00%	#DIV/0!
PERSONNEL	4,558,215	365,732	396,650	1,122,895	1,147,867	3,410,348	24,972	25.18%	4,655,237
COMMODITIES	765,711	65,033	52,376	188,805	178,325	587,386	(10,481)	23.29%	723,207
CONTRACTUAL	1,529,375	128,635	307,637	377,106	932,422	596,953	555,316	60.97%	3,781,491
CAPITAL	179,240	15,223	4,525	44,196	4,525	174,715	(39,671)	2.52%	18,352
GRAND TOTAL	7,032,541	574,624	761,189	1,733,002	2,263,139	4,769,401	530,137	32.18%	9,178,287

**McLEAN COUNTY NURSING HOME
ACCRUED REVENUE**

Prt Date: April 23, 2007

	2007 BUDGET	2007 MONTHLY ALLOC	MAR,2007 ACCRUED REVENUE	YTD ALLOC	ADJUSTED YTD REVENUE	REMAINING BUDGET	YTD VARIANCE AMOUNT	PER CENT OF BUDGET	PROJECTED REVENUE 12/31/07
MEDICARE REVENUE	766,500	65,100	45,906	189,000	157,460	609,040	(31,540)	20.54%	638,587
IDPA REVENUE	3,153,600	267,840	549,808	777,600	1,633,465	1,520,135	855,865	51.80%	6,624,606
SCHOOLING REIMB	0	0	0	0	0	0	0	#DIV/0!	0
JDC LAUNDRY	8,439	717	1,420	2,081	2,286	6,153	206	27.09%	9,273
JDC FOOD	35,000	2,973	5,338	8,630	8,577	26,423	(53)	24.51%	34,785
MEALS	600	51	195	148	420	180	272	70.00%	1,703
PVT PAY REVENUE	2,151,675	182,745	146,450	530,550	452,634	1,699,041	(77,916)	21.04%	1,835,682
UNCLASS	12,000	1,019	133	2,959	386	11,614	(2,573)	3.22%	1,565
INTEREST EARNED	97,990	8,322	15,554	24,162	(6,551)	104,541	(30,713)	-6.69%	(26,567)
SALE OF ASSETS	0	0	0	0	0	0	0	#DIV/0!	0
TRANSFER IN	579,004	49,176	50,251	142,768	145,514	433,490	2,746	25.13%	590,141
TELEPHONE REIMB	0	0	1,350	0	3,450	(3,450)	3,450	#DIV/0!	13,992
TOTAL ACC REVENUE	6,804,808	577,943	816,404	1,677,898	2,397,641	4,407,167	719,743	35.23%	9,723,767
TOTAL ACC REVENUE	6,804,808	577,943	816,404	1,677,898	2,397,641	4,407,167	719,743	35.23%	9,723,767
LESS ACCRUED EXPENSE	(7,032,541)	(574,624)	(761,189)	(1,733,002)	(2,263,139)	(4,769,401)	(530,137)	32.18%	(9,178,287)
ACC REV - (ACC EXP)	(227,733)	3,319	55,216	(55,105)	134,502	(362,235)	189,606		545,480
PLUS CAP EXP	0	15,223	4,525	44,196	4,525	174,715	(39,671)		18,352
ACC BALANCE	(227,733)	18,542	59,741	(10,908)	139,027	(187,520)	149,936		563,832

08

McLEAN COUNTY NURSING HOME

MARCH 31 DAYS

2007

DAILY CENSUS

MARCH

DAY OF MONTH 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 TOT AVG

CERT																																			
MEDICARE	5	5	5	6	6	5	5	5	5	5	5	5	4	4	3	3	3	3	3	3	3	4	5	5	5	5	5	6	5	5	5	5	141		
PA SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PA INT	7	7	7	7	6	6	4	4	4	4	4	4	5	5	7	7	7	7	8	9	9	9	9	9	9	10	9	9	9	9	9	9	9	219	
PP SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PP INT	1	2	2	2	2	1	1	1	2	2	2	1	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	1	1	1	1	1	53		
SUB TOTAL	13	14	14	15	14	12	10	10	11	11	11	10	11	11	12	12	12	12	13	14	14	15	16	16	16	16	17	16	15	15	15	15	413		

NON-CERT																																			
PA SKILL	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	93	
PA INT	84	85	85	84	85	85	86	88	88	88	88	88	88	88	87	87	87	86	86	86	86	86	86	86	86	86	86	87	87	87	87	87	87	2681	
PP SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PP INT	35	35	34	34	34	35	35	35	35	35	34	35	36	36	36	36	36	36	36	36	36	36	36	36	36	35	35	36	36	37	37	37	37	1102	
SUB TOTAL	122	123	122	121	122	123	124	126	126	126	125	126	127	127	127	126	126	126	125	125	125	125	125	124	124	125	125	127	127	127	127	127	3876		

TOTAL																																		
MEDICARE	5	5	5	6	6	5	5	5	5	5	5	5	4	4	3	3	3	3	3	3	3	4	5	5	5	5	6	5	5	5	5	141	4.5	
PA SKILL	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	93	
PA INT	91	92	92	91	91	91	90	92	92	92	92	92	93	93	95	94	94	94	94	95	95	95	95	95	95	95	96	96	96	96	96	96	2900	96.5
PP SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PP INT	36	37	36	36	36	36	36	36	37	37	36	36	38	38	38	38	38	38	38	38	38	38	38	37	37	38	38	38	38	38	38	38	1155	37.3

TOT IN HOUSE	135	137	136	136	136	135	134	136	137	137	136	136	138	138	139	138	138	138	138	139	139	140	141	140	140	141	142	143	142	142	142	142	4289	138.4
PP BED HOLD	0	0	0	0	0	0	0	0	0	0	1	1	0	1	1	1	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	7	
PA BED HOLD	3	2	2	2	2	2	1	0	0	0	0	0	0	0	0	1	1	1	2	2	2	1	1	1	1	1	0	0	0	0	0	29	1.2	
TOTAL CENSUS	138	139	138	138	138	137	135	136	137	137	137	138	139	140	140	139	139	140	141	141	141	142	142	142	142	143	143	142	142	142	4325	139.5		
VACANCIES	12	11	12	12	12	13	15	14	13	13	13	12	11	10	10	11	11	10	9	9	9	8	8	8	8	7	7	8	8	8	8	8		

McLEAN COUNTY NURSING HOME

CENSUS Report - 2007

MONTH	AVG MEDICARE	AVG PVT PAY	AVG IDPA	AVG IN HOUSE	AVG BED HOLD	AVG CENSUS	AVG VACANT
JANUARY	7.71	39.39	97.23	144.32	1.52	145.84	4.16
FEBRUARY	5.64	36.64	97.71	140.00	1.57	141.57	8.43
MARCH	4.55	37.26	96.55	138.35	1.16	139.52	10.48
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							

YTD AVERAGE	5.97	37.76	97.16	140.89	1.42	142.31	7.69
% OF CAPACITY	3.98%	25.18%	64.78%	93.93%	0.94%	94.87%	5.13%

MCLEAN COUNTY REVISED CODE BUDGET POLICY RESOLUTION

CHAPTER 12 - BUDGET

**RESOLUTION ESTABLISHING THE BUDGET POLICY
FOR FISCAL YEAR 2008**

WHEREAS, the *Rules of the County Board* provide that the Finance Committee exercise continuous review of revenues and expenditures and identify new or alternative revenue sources for the County; and

WHEREAS, the *Rules of the County Board* provide that the Executive Committee recommend each year to the County Board a Budget Policy for the preparation of the annual budget; and

WHEREAS, the Executive Committee has determined that the annual budget be considered as a policy document, an operations guide, the County financial plan, and an avenue of communications; and

WHEREAS, the Executive Committee has determined that, in order to achieve this end in all County programs, a three year budget be developed beyond the next subsequent Budget; and,

WHEREAS, based on the receipt of revenues anticipated for the next fiscal year and the need for careful study of both revenues and expenditures for the period 2009-2011, the Executive Committee recommended certain budget policies be adopted for Fiscal Year 2008; now, therefore,

BE IT RESOLVED by the County Board of McLean County, Illinois, that the following policies are hereby adopted and applied to all McLean County offices and departments for the submission, review and preparation of the Fiscal Year 2008 Budget and the proposed Three Year Budget.

12.21 COUNTY SERVICES

12.21-1 New Services shall be considered in the following order of priority:

- (A) State or federal law specifically mandates such action and imposes penalties on County government for failure to provide such services; or
- (B) The Oversight Committee and the Executive Committee recommend and the County Board approves the proposed new services and/or implementation of certain changes based upon analysis of existing programs, processes, and procedures.

12.22 REVENUE

12.22-1 Property Tax and Other Revenue

- (A) Real property taxes and all other 2008 revenues shall be sufficient to meet required expenditures for Fiscal Year 2008, with the following recommendation:

When preparing the Recommended Budget for Fiscal Year 2008, the County Administrator shall make every effort to hold the 2007 County overall property tax rate as close to the 2006 County overall property tax rate as possible.

12.22-2 User Fees and Charges

- (A) Every effort shall be made to identify and/or establish appropriate user fees for charges, as authorized by State law, for appropriate public services as recommended in the Fiscal Year 2008 Budget.

12.22-3 Intergovernmental Revenue

- (A) There shall be no new categorical grant programs considered in Fiscal Year 2008 that establish ongoing County funding obligations.
- (B) Each categorical grant which decreases in Fiscal Year 2008, thereby possibly increasing County funding obligations, shall be clearly identified so that the Oversight Committee and the Executive Committee may evaluate whether the present expenditure level should be maintained and/or increased.
- (C) Recognizing the unpredictability of future estimates of both revenues and expenditures, it is acknowledged that the proposed budget for Fiscal Year 2009, Fiscal Year 2010, and Fiscal Year 2011 may not reflect a balanced budget. Adjustments will be made to all projected future budgets, as any such estimated year becomes the next subsequent year for budgeting purposes.

12.22-4 Enterprise Fund - Nursing Home

- (A) Pursuant to the Resolution adopted by the McLean County Board on April 18, 1995, the private pay rate for the McLean County Nursing Home shall be calculated by dividing the annual operating budget by the number of patient days.

12.23 FUND BALANCES

12.23-1 Fund Balances

- (A) Recognizing the need for the County to maintain a sufficient unencumbered fund balance to meet necessary operating expenditures during the first five months of the fiscal year and to maintain fiscal stability, the County Board shall make every effort to maintain in the Corporate General Fund an unencumbered fund balance equal to 10% of the County's total Combined Annual Budget and Appropriation Ordinance.
- (B) Upon approval by the County Board, the aggregate amount of the unencumbered fund balance in the Corporate General Fund and the Working Cash Fund shall be available for transfer to other Special Revenue Funds, Fiduciary Funds and the Enterprise Fund in order to meet necessary operating expenditures during the first five months of the fiscal year and to maintain the fiscal stability of the Special Revenue Funds, Fiduciary Funds and Enterprise Fund.
- (C) If the unencumbered fund balance in the Corporate General Fund exceeds the recommended minimum level of not less than 10% of the County's total Combined Annual Budget and Appropriation Ordinance, after review of the audited accrued fund balance as reported in the Outside Auditor's Comprehensive Annual Financial Report for the prior fiscal year, and upon approval of the County Board at the regular meeting in June and/or July, these excess funds may be appropriated for specific capital improvement projects, including necessary repairs and improvements to County buildings and the Old Courthouse that houses the McLean County Museum of History, and for the annual debt service payment due to the Public Building Commission.
- (D) In the Special Revenue Funds, every effort shall be made to keep the year-end unencumbered fund balance at a minimum level taking into account the need for Working Cash.
- (E) In accordance with the provisions of the Downstate Working Cash Fund Act (55 ILCS 5/6-29001 - 29007), a Working Cash Fund line-item account may be established in the General Fund and the Special Revenue Funds where needed. Monies appropriated in this line-item account shall be transferred to the Working Cash Fund by action of the County Board.

(4)

- (F) In order to protect the long term viability of the Employee (Health) Benefit Fund, rate schedules for employees and the per capita cost assessed to each department shall provide sufficient funding to pay 100% of the expected claims' cost and/or the premium cost for the County's Employee Health Benefit Plan.

12.24 CONTINGENCY

12.24-1 Contingency

- (A) Upon the recommendation of the County Administrator, a contingency line-item account, not to exceed five percent (5%) of the total appropriations in each fund, may be established in each fund in the Fiscal Year 2008 Budget to cover emergencies and unanticipated expenditures.
- (B) The Executive Committee shall make recommendations for approval by the County Board on all transfers from the Contingency line-item account. The Contingency line-item account in each fund shall only be used as a transfer account.

12.25 CAPITAL IMPROVEMENTS AND CAPITAL EQUIPMENT PURCHASES

12.25-1 Capital Improvements

- (A) Recognizing the need for the County to plan for future capital improvement projects and the replacement of depreciated capital fixed assets, there shall be established as a part of the Fiscal Year 2008 Budget a Five-Year Capital Improvement Budget.
- (B) The County Administrator shall prepare the recommended Five-Year Capital Improvement Budget for review and approval by the Oversight Committees and County Board.
- (C) To establish and fund the Capital Improvement Budget, the County Board shall appropriate monies from the unencumbered fund balance of the Corporate General Fund and such other Special Revenue Funds as appropriate.

12.25-2 Capital Equipment Purchases

- (A) Recognizing the need for the County to purchase capital equipment in a cost effective and efficient manner, the purchase of the following capital

(5)

equipment items shall be consolidated in a single Countywide bid document:

- (1) Purchase of Furnishings/Office Equipment;
 - (2) Lease/Purchase of Office Equipment;
 - (3) Purchase of Computer Equipment;
 - (4) Lease/Purchase of Computer Equipment;
 - (5) Purchase of Computer Software;
- (B) Within the General Corporate Fund, the annual appropriation for the Purchase of Vehicles shall be consolidated in one line-item account in a Fleet/Vehicle Program in the departmental budget of the County Board. All County offices and departments within the General Corporate Fund shall be required to submit budget requests for the Purchase of Vehicles to the County Board.

Upon the approval and adoption of the Annual Budget, the County Board shall prepare one consolidated Bid Document for the purchase of all vehicles in the General Corporate Fund.

12.26 ADMINISTRATIVE FEES FOR SPECIAL REVENUE FUNDS

12.26-1 Administrative Fees for Special Revenue Funds

- (A) Administrative service fees or surcharges for central services (e.g. data processing, payroll, accounting, personnel, budgeting, records management) which are provided by County Offices/Departments in the General Fund shall be assessed to the Special Revenue funds.

12.27 PERSONNEL

12.27-1 Staffing Levels

- (A) Departmental staffing shall be identified in the proposed Fiscal Year 2008 Budget and shall be approved by each Oversight Committee and the Executive Committee, prior to final action by the County Board.

12.27-2 Employee Compensation

- (A) The needs of the County to attract and retain qualified employees require that employee salaries be budgeted in accordance with the County's Personnel Policies and Procedures Ordinance.

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- (B) Principles of equity vis-a-vis the approved contract increases for bargaining units in Fiscal Year 2008, the general impact of inflation and employee morale shall be considered in determining any increases in compensation.
- (C) The County's General Compensation Plan for Non-Union Employees, adopted by the County Board on May 16, 2000 and last amended on December 19, 2006, shall govern the preparation of the Fiscal Year 2008 Budget.
- (D) Employees who are not regularly scheduled may receive an increase if the department so requests, in accordance with Schedule A, the Calendar for Preparation of the Fiscal Year 2008 Budget, and the County Administrator's Office agrees with this request. Such requests shall be subject to the review and approval of the Finance Committee.
- (E) Employees who occupy exempt positions, as identified in the document entitled Position Classification and Pay Ranges for Fiscal Year 2007, adopted by the County Board on December 19, 2006, are considered salaried employees and thereby not entitled to additional compensation. The Treasurer shall deny any request for additional pay for an exempt employee without the specific approval of the Finance Committee.
- (F) The Oversight Committee for all personnel actions which impact on the County's Position Classification Schedules and Compensation System policies, such as reclassifications, salary re-grades, and the creation of new position classifications, shall be the Finance Committee. During the review and consideration of the Fiscal Year 2008 Budget, the Oversight Committee for all other personnel actions, such as the number of employees budgeted within an existing position classification, shall be that department's regular Oversight Committee.
- (G) All requests for new positions shall be submitted in writing, using the New Position Request Form, to the Office of the County Administrator for evaluation and review. The Office of the County Administrator shall be responsible for reviewing and analyzing the request and the rationale of the department head, and recommending to the appropriate Oversight Committee and then to the Executive Committee that:
 - (1) the request be approved and the reasons/justification for approval; or
 - (2) the request be denied and the reasons/justifications for denial at this time.

(7)

- (H) Requests for reclassifications of current positions shall be submitted in writing, using the Position Reclassification Form, to the Office of the County Administrator for evaluation and review. The Office of the County Administrator shall be responsible for reviewing and analyzing the request and the rationale of the department head, and recommending to the appropriate Oversight Committee and then to the Executive Committee that:
 - (1) the request be approved and the reasons/justification for approval; or
 - (2) the request be denied and the reasons/justifications for denial at this time.
- (I) All requests for reclassification of current positions and/or salary regrade(s) shall be reviewed using the Position Appraisal Method (PAM) factors and methodology employed by Public Administration Service, Inc. (PAS) during their comprehensive study of the County's position classification system.
- (J) Any position which has been reclassified or has received a salary regrade during the Fiscal Year 2007 budget preparation cycle shall not be considered for reclassification or salary regrade during the Fiscal Year 2008 budget preparation cycle.
- (K) This policy shall also apply to any requests for new positions submitted at any time during the fiscal year. All such requests shall be reviewed by the Finance Committee prior to being recommended to the Executive Committee and the County Board.

12.28 COMPLIANCE WITH BUDGET PROCEDURES

- (A) All County offices and departments shall prepare and submit their Fiscal Year 2008 Budget requests in accordance with the Fiscal Year 2008 Budget Calendar (see Schedule A attached).
- (B) At any identified deadline, failure to provide the required data will result in a computer generated budget for that incomplete section(s), which will represent Fiscal Year 2007 budgeted expenditures/revenues less any known non-recurring expenditures.

12.29 FISCAL YEAR 2008 BUDGET ADOPTION

- (A) Pursuant to the *Rules of the McLean County Board*, the Executive Committee shall submit the Fiscal Year 2008 Budget to the County Board

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for adoption in accordance with the budget calendar.

- (B) In order to facilitate Committee deliberations, each Oversight Committee shall receive the complete proposed budget, including all departments and all funds, and any additional fiscal information deemed necessary and appropriate for budget review.

12.30 EFFECTIVE DATE AND REPEAL

- (A) This resolution shall supersede the Fiscal Year 2007 Budget Policy Resolution.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of May, 2007.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

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SCHEDULE A

CALENDAR FOR PREPARATION OF THE
FISCAL YEAR 2008 BUDGET,
FIVE YEAR CAPITAL IMPROVEMENT BUDGET,
AND RECOMMENDED THREE YEAR BUDGET

<u>MONTH/DATE</u>	<u>ACTIVITY TO BE COMPLETED</u>
May 15, 2007	County Board approves and adopts the Resolution Establishing the Budget Policy for Fiscal Year 2008
June 1, 2007	Department Head Meeting with Administrator - Distribution of Fiscal Year 2008 Budget Manual of Instructions
June 5-7, 2007	<p>Training Meetings scheduled with Information Services staff for departmental personnel who will be entering budget requests into the computer.</p> <p>Departments should review the Fiscal Year 2008 Budget Manual of Instructions and bring questions along with departmental budget worksheets to the training meetings.</p> <p>PLEASE NOTE: Information Services will schedule individual department training sessions. Please call Information Services at ext. 5109 to schedule an appointment or use the departmental sign-up sheet.</p>
June 11, 2007	Departments begin entering and revising Fiscal Year 2008 budget data, Five-Year Capital Improvement Budget, and the Recommended Three-Year Budget.
June 29, 2007	<p>New Position(s) Requests and Justification for New Position(s) completed and submitted to the Administrator's Office.</p> <p><u>PLEASE NOTE:</u> Department personnel will NOT enter Personnel expenses (500 series line-item accounts) into the computer. The Assistant County Administrator will enter all Personnel expenses (500 series line-item accounts). Departments must submit Personnel budget requests to the Administrator's Office by June 29, 2007.</p>

(2)

MONTH/DATE

ACTIVITY TO BE COMPLETED

July 10, 2007

Personnel expenses (500 series line-item accounts) will be entered into the computer by July 20, 2007 and transmitted to the departments during the week of July 23, 2007.

Department Narrative Description, Program Objectives completed.

Revenue (400 series line-item accounts) completed and entered into computer.

Materials and Supplies (600 series line-item accounts) completed and entered into computer.

Contractual Expenses (700 series line-item accounts) completed and entered into computer.

Capital Outlay (800 series line-item accounts) completed and entered into computer.

Recommended Three Year Budget for Fiscal Year 2009, Fiscal Year 2010, and Fiscal Year 2011 completed and entered into computer.

Five Year Capital Improvement Budget completed and submitted to the Administrator's Office.

July 11, 2007

Budget Data Entry System locked by Information Services. All Fiscal Year 2008 Budget data and Recommended Three Year Budget data should be completed and entered.

July 30, 2007
through
August 22, 2007

County Administrator reviews the departmental budget requests and meets with department heads to discuss their budget requests.

September 7, 2007

County Administrator advises departments of revenue/expenditure status.

(3)

MONTH/DATE

ACTIVITY TO BE COMPLETED

September 18, 2007

Recommended Fiscal Year 2008 Budget presented to the County Board.

September 19, 2007
through
November 8, 2007

Oversight Committees and Executive Committee review the Recommended Budget.

November 13, 2007

Review of Fiscal Year 2008 Recommended Budget, including all Oversight Committee recommendations, by the Executive Committee.

November 20, 2007

County Board approves and adopts Fiscal Year 2008 Combined Annual Budget and Appropriation Ordinance, 2007 Property Tax Levy Ordinance, and Amendment to the Full-Time Equivalent Positions Resolution for Fiscal Year 2008.

December 28, 2007

Fiscal Year 2008 Adopted Budget entered to create the Auditor's and Treasurer's record for the new fiscal year.